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Respondent

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Anonymous

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Time to complete

Application Information

1. Name: *

Sahar Hamzei

2. GCC Title/Position: *

Adjunct Assistant Professor

3. Department: *

Non credit ESL

4. Campus: *

Verdugo

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5. E-mail: *

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6. Phone: *

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7. Dean or Department Head's Name: *

Naomi Sato

Project Proposal

8. Name of Project/Program: *

Real-Life English: Practical Communication Skills for ESL Students"

9. Please select which category best describes your project: *

- Arts & Culture
- Athletics & Fitness
- Career & Work Training
- College Operations & Facilities
- Humanities/Social Sciences
- Science & Technology

10. Amount requested: *

\$3,000

11. What do you propose to do? *

I propose to design and implement "Real-Life English: Practical Communication Skills for ESL Students," a project that equips adult learners with essential language skills for real-world communication. The project will focus on high-impact areas such as healthcare access, employment communication, and everyday interactions.

Through interactive instruction, guided role-plays, and the integration of multimedia resources, students will develop practical speaking and listening skills. Customized instructional and take-home materials will reinforce learning and promote independent practice.

By bridging the gap between classroom instruction and real-life application, this project will enhance student confidence, increase language proficiency, and support long-term academic, professional, and personal success.

12. Who will be involved in the project/program? *

The project will be led by the ESL instructor, who will be responsible for designing instructional materials, facilitating lessons, and coordinating all project activities. Adult ESL students enrolled in the program will be the primary participants and beneficiaries.

Additional support may include collaboration with other ESL faculty for feedback and sharing best practices. If available, campus resources such as tutoring centers or instructional technology support staff may also contribute by assisting students with practice and access to learning tools.

This collaborative approach will ensure effective implementation and maximize student engagement and success.

13. What are the benefits of this project/program to the students, college, and the community? *

This project will provide significant benefits to students, the college, and the broader community. For students, it will improve practical English communication skills, increase confidence in real-life situations, and support their success in academic, professional, and everyday settings. Students will be better prepared to navigate healthcare systems, pursue employment opportunities, and actively participate in their communities.

For the college, this project supports institutional goals related to student success, equity, and workforce readiness. It enhances the quality of ESL instruction by incorporating innovative, student-centered teaching methods and practical learning materials that can be shared across programs.

For the community, the project helps develop more confident and capable individuals who can communicate effectively, contribute to the local workforce, and engage more fully in civic life. By improving language access and communication skills, the project promotes inclusion and strengthens connections between the college and the community it serves.

14. How does this project/program support the College’s Institutional Strategic Plan? *

View ISP at <https://www.glendale.edu/home/showpublisheddocument/68172>

This project supports the goals of the Glendale Community College Institutional Strategic Plan by promoting student success, equity, and effective learning. The project aligns with key ISP priorities, including improving student retention, enhancing student engagement, and ensuring equitable access to educational opportunities.

By providing practical, real-world English instruction, the project helps students successfully enter and stay on their educational pathways. It supports ISP goals related to increasing student engagement, improving communication skills, and reducing achievement gaps among diverse student populations. Additionally, the use of interactive and student-centered teaching strategies aligns with the college’s focus on innovative instructional methods and improved learning outcomes.

The project also contributes to workforce readiness and community engagement by equipping students with the language skills needed for employment and daily life. Overall, it strengthens the college’s mission to support student achievement, access, and long-term success.

15. Timeline for the project/program. *

The project will be implemented over one academic term.

Phase 1: Planning and Development (Months 1–2)

Instructional materials, lesson plans, and real-life scenario activities will be developed. Necessary supplies and technology will be purchased and prepared for classroom use.

Phase 2: Implementation (Months 3–5)

The project will be integrated into ESL classes through interactive lessons, role-plays, and conversation practice. Students will engage in real-life communication activities and use multimedia resources to strengthen their skills.

Phase 3: Evaluation and Refinement (Month 6)

Student progress and outcomes will be assessed through participation, feedback, and performance. Materials and activities will be refined for future use and potential expansion.

16. How do you propose to use the funds requested? Please include specific budget information. *

The requested funds of \$3,000 will be used to support the development and implementation of the “Real-Life English: Practical Communication Skills for ESL Students” project.

Funds will be allocated as follows:

Instructional Materials (\$600): Printing costs, workbooks, and development of customized ESL materials focused on real-life communication scenarios.

Classroom Supplies & Activity Materials (\$400): Materials for interactive activities, role-plays, and conversation practice (e.g., flashcards, scenario kits, and visual aids).

Technology & Multimedia Resources (\$1,200): Purchase of a tablet and/or audio-visual tools, as well as subscriptions to language learning software or applications to support listening and speaking development.

Student Support Materials (\$500): Take-home practice packets and resources to reinforce learning outside the classroom.

Miscellaneous/Contingency (\$300): Additional supplies or unforeseen project-related expenses.

These funds will directly enhance student learning by providing engaging, practical, and accessible resources that support real-world English communication skills.

17. Please list any other sources of funding you have applied for and include dollar amounts if already awarded. *

No other sources of funding have been applied for or awarded for this project at this time. The requested Glendale College Foundation grant of \$3,000 will provide the primary support for the development and implementation of the “Real-Life English: Practical Communication Skills for ESL Students” project.

18. How will the Foundation’s support be recognized? *

The Glendale College Foundation’s support will be prominently acknowledged throughout the project. The Foundation will be recognized on all instructional materials, handouts, and multimedia resources developed for the “Real-Life English: Practical Communication Skills for ESL Students” project. Additionally, students will be informed of the Foundation’s support during classroom sessions and activities.

Any project presentations, workshops, or displays related to this program will also include a formal acknowledgment of the Glendale College Foundation’s contribution. This recognition ensures that both students and the college community are aware of the Foundation’s vital role in supporting innovative faculty-led initiatives.

19. How do you plan to evaluate this project’s success? *

The success of the “Real-Life English: Practical Communication Skills for ESL Students” project will be evaluated through multiple measures:

Student Participation and Engagement: Tracking attendance, participation in role-plays, conversation activities, and use of instructional materials to assess involvement.

Student Feedback: Collecting surveys and informal feedback to measure student satisfaction, perceived improvement, and confidence in real-life communication situations.

Skill Assessment: Evaluating students’ progress through pre- and post-project speaking and listening exercises, including performance in role-play scenarios that reflect real-world situations.

Instructor Reflection: Reviewing the effectiveness of instructional materials and teaching strategies, and identifying areas for refinement for future iterations of the project.

These evaluation methods will provide both quantitative and qualitative data to determine the project’s impact on student learning, confidence, and practical English communication skills.

20. If your project/program is successful, how will it inform your practice moving forward? *

If your project/program is successful, how will it inform your practice moving forward?

If the “Real-Life English: Practical Communication Skills for ESL Students” project is successful, the results will directly inform and enhance future ESL instruction. Successful strategies, activities, and materials can be refined and integrated into my regular curriculum, allowing me to consistently provide more practical, student-centered learning experiences.

The project will also provide insights into which real-life scenarios and teaching methods most effectively improve student communication skills, confidence, and engagement. This knowledge will guide lesson planning, curriculum development, and instructional strategies in future courses.

Furthermore, successful implementation may serve as a model for other faculty, fostering collaboration and the sharing of best practices across the ESL program and the wider college community.

21. Please provide a 2 – 3 sentence summary of your project proposal. *

The “Real-Life English: Practical Communication Skills for ESL Students” project is designed to help adult ESL learners develop practical English skills for everyday situations, such as healthcare visits, workplace interactions, and daily communication. Through interactive lessons, role-plays, and multimedia resources, students will build confidence and improve their listening and speaking abilities. This project bridges classroom learning and real-life application, supporting student success, engagement, and long-term language proficiency.

Signature and Acknowledgments

22. I hereby acknowledge/certify: *

- My Dean or department head is aware of this application and has authorized its submission.
- If my proposal involves the hiring of temporary/contracted professionals, I will obtain approval from Human Resources before proceeding and will provide documentation to the Foundation that the hiring/contracting has been reviewed and approved.
- If my proposal involves conference and/or other travel, I will complete the GCC travel approval process and adhere to GCC travel guidelines.