

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

**Glendale Community College  
Curriculum & Instruction Committee Agenda  
Wednesday, October 8, 2025 2:00-4:00PM  
SG 138**

Present (Voting Members): Paul Vera (Co-Chair), Vlad Paransky (BUSD), Sophia Possidon (BUSD), Tobin Sparfeld (VPAD), Paolo Banaag (STDV), Aisha Conner-Gaten (Library), Elis Lee (CESL), Bridget Bershad (Articulation), Karoline Rostamiani (BIOD), Armen Kvrlyan (PSD), Suzanne Palermo (SSD), Heather Ramos (ENGD), Samantha Garagliano (LAD), Paul Brazeau (NCESL), Erin Calderone (KIND), Kim Perner (NCBSD), Abraham Baca (HSD), Brittany Hampton (SSD), Nellie Daniel (ASGCC), Garo Kahwajian (ASGCC)

Present (Resource, Non-Voting): Federico Saucedo (Dean), Meg Chil-Gevorkyan (Associate Dean), Melissa Malandrakis (Guided Pathways), Nancy Traynor (Curriculum), David Yamamoto (Learning Outcomes), Jeremy Talaoc (Dean), Jorge Palma (Guest)

Absent (Voting Members): Michael Ritterbrown (Co-chair), Mandy Nezami (TAD), Chris Herwerth (TAD), Michelle Stonis (SSD), Catherine Dudley (HSD)

Absent (Resource, Non-Voting): Katie Datko (Dean), Arda Najarian (Financial Aid), Michelle-Ann Ramirez (Associate Dean), Piper Rooney (Distance Education), Thatcher Weldon (Dean), Gisele Gamino (Financial Aid), Piper Rooney (Distance Education), Alexandra Evans (Resource), Terrence Yu (Research and Planning), Agnes Eguaras (Dean)

**A. Approval of Minutes**

- a. September 24, 2025 Curriculum & Instruction Committee (Aisha/Erin/MSD (1 abstention))

**B. Announcements**

- a. Approved DE Addenda (Rooney)
- b. Prelim Review Deadlines for Spring 2026: New Calendar (Vera)
  - i. End review cycles on May 27 so that consent calendar can be sent to Academic Affairs/Board for June
  - ii. June 10<sup>th</sup> pizza party/wrap up
  - iii. Removing Tech Review in new workflows beginning 2026, simplifying the timeline and process
- c. CORs & Programs Needing Updates (Vera)
  - i. Only overdue CORs and those due within 180 days should be submitted to Spring 2026 for cyclical review; all

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

others should wait until Fall 2026 (a list of these CORs will be sent out)

- ii. C&I reps should aim to complete items in eLumen by March 2026

**C. Ongoing Business**

- a. eLumen/Coursedog Update (Traynor)
  - i. Anything not finalized by June 2026 will not migrate over to CourseDog
  - ii. If a substantial or non substantial change can wait until Fall 2026, please wait
- b. Articulation Update (Bershad)
- c. Common Course Numbering Update (Traynor)
  - i. Phase IIA - Goal to have the courses in by November
    - 1. Before December so they can be submitted for transfer/CALGETC
  - ii. Phase IIB – Goal to be in for Fall 2026 or sooner, if possible
    - 1. Before December so they can be submitted for transfer/CALGETC

**D. New Business**

- a. C&I Representative Compensation (Vera)
  - i. C&I work is part of full-time instructor work
  - ii. Divisions are given load units to use at their discretion
  - iii. Ask Paul or Nancy for support about work load if needed
  - iv. CCN funds may be used for certain types of compensation
    - 1. Contact Paul directly so this can be submitted to Dr. Ritterbrown

**Curriculum Action Items** (New ACCJC Standards 2.1, 2.2, 2.9)

**COURSES**

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
	<b>2<sup>nd</sup> Reads</b>						
1	ACCTG101H	Financial Accounting	Create	2 <sup>nd</sup> Read	Possidon	Conner-Gaten	Yes
2	ACCTG102H	Honors Managerial Accounting	Create	2 <sup>nd</sup> Read	Possidon	Conner-Gaten	Yes
3	ENGL103H	Honors Creative Writing Workshop	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes
4	ENGL105H	Honors Survey of English Literature from Anglo-Saxon Period to 1780	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes
5	ENGL106H	Honors Survey of English Literature from 1780 to the Present Time	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes
6	ENGL122H	Honors American Literature to 1865	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes
7	ENGL123H	Honors American Literature from	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
		1865 to the Present					
8	ENGL125H	Honors Shakespeare	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes
9	HLTH104H	Honors Personal Health and Wellness	Create	2 <sup>nd</sup> Read	Calderone	Conner-Gaten	Yes
10	HUMAN115H	Honors World Mythology	Create	2 <sup>nd</sup> Read	Ramos	Garagliano	Yes
11	HUMAN117	Creativity and Culture	Revise	2 <sup>nd</sup> Read	Ramos	Garagliano	Yes
12	HUMAN117H	Honors Creativity and Culture	Create	2 <sup>nd</sup> Read	Ramos	Garagliano	Yes
13	HUMAN 125H	Honors Crosscurrents: American Social Values	Create	2 <sup>nd</sup> Read	Ramos	Garagliano	Yes
14	HUMAN140	Armenian-American Experience Through Arts and Letters	Revise	2 <sup>nd</sup> Read	Ramos	Garagliano	Yes
15	HUMAN140H	Honors Armenian-American Experience Through Arts and Letters	Create	2 <sup>nd</sup> Read	Ramos	Garagliano	Yes
16	STV22	Beginning Account Clerk	Revise	2 <sup>nd</sup> Read	Perner	Banaag	Yes

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
17	STV23	Intermediate Account Clerk	Create	2 <sup>nd</sup> Read	Perner	Banaag	Yes
18	STV24	Advanced Account Clerk	Revise	2 <sup>nd</sup> Read	Perner	Banaag	Yes
19	ST DV126	Job Search Strategies	Create	2 <sup>nd</sup> Read	Banaag	Ramos	Yes
	<b>1<sup>st</sup> Reads</b>						
20*	ABSE50	Vocabulary and Spelling	Revise	1 <sup>st</sup> Read	Perner	Banaag	Yes
	ABSE50	Vocabulary and Spelling	Revise	2 <sup>nd</sup> Read	Perner	Ramos	Yes
					*need to add Mode of Delivery		
21*	ART174	Screen Printing Fundamentals	Revise	1 <sup>st</sup> Read	Sparfeld	Paransky	Yes
	ART174	Screen Printing Fundamentals	Revise	2 <sup>nd</sup> Read	Sparfeld	Calderone	Yes
					*need to add Mode of Delivery		
22*	PHILO110	Introduction to Critical Thinking	Create	1 <sup>st</sup> Read	Hampton – move to table	Conner-Gaten	Yes
23*	THTR135	Intelligent Lighting	Revise	1 <sup>st</sup> Read	Sparfeld	Ramos	Yes
	THTR135	Intelligent Lighting	Revise	2 <sup>nd</sup> Read	Sparfeld	Caledrone	Yes
	<b>Archive</b>						
	None						

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

**PROGRAMS**

Items with (*) need review. Items with (%) have advisory change.	Program Title	Action	Stage	Division	Department	Level Change
	<b>2<sup>nd</sup> Reads</b>					
24	Account Clerk I	Revise	2 <sup>nd</sup> Read	Perner	Lee	Yes
25	Account Clerk II	Revise	2 <sup>nd</sup> Read	Perner	Lee	Yes
26	Account Clerk III	Create	2 <sup>nd</sup> Read	Perner	Lee	Yes
27	Administrative Medical Certificate	Revise	2 <sup>nd</sup> Read	Perner	Lee	Yes
28	CAM & CNC 3 Axis Mill Certificate	Create	2 <sup>nd</sup> Read	Calderone	Banaag	Yes
29	CAM & CNC Lathe Y-Axis Certificate	Create	2 <sup>nd</sup> Read	Calderone	Banaag	Yes
30	CAM & CNC Mill Advanced Certificate	Create	2 <sup>nd</sup> Read	Calderone	Banaag	Yes
31	EnTech Audio Certificate	Create	2 <sup>nd</sup> Read	Sparfeld	Possidon	New
32	EnTech General Certificate	Create	2 <sup>nd</sup> Read	Sparfeld	Possidon	New
33	EnTech Lighting Certificate	Create	2 <sup>nd</sup> Read	Sparfeld	Possidon	New
34	Mass Communications (AA)	Revise	2 <sup>nd</sup> Read	Garagliano – move to table	Ramos	Yes
				*program will be sunset		
35	Mass Communications (AS)	Revise	2 <sup>nd</sup> Read	Garagliano	Banaag	Yes

Agenda  
Curriculum and  
Instruction Committee  
October 8, 2025

Items with (*) need review. Items with (%) have advisory change.	Program Title	Action	Stage	Division	Department	Level Change
	Mass Communications (AS)	Revise	Table	Garagliano	Banaag	Yes
				*need to align AS and certificate		
36	Mass Communications (Cert) Mass Media	Revise	2 <sup>nd</sup> Read	Garagliano	Banaag	Yes
	Mass Communications (Cert) Mass Media	Revise	Table	Garagliano	Banaag	Yes
				*need to align AS and certificate		
37	Personal Trainer Skill Award	Create	2 <sup>nd</sup> Read	Calderone	Garagliano	Yes
	<b>1<sup>st</sup> Reads</b>					
	None					
	<b>Archive</b>					
	None					

**Information/Technical Items (Read Only)**

Items	Course Code	Division	Department	Note
	None			

Move to Adjourn (Banaag/Conner-Gaten/MSC) at 3:03pm