

Minutes
Curriculum and
Instruction Committee
October 22, 2025

**Glendale Community College
Curriculum & Instruction Committee Agenda
Wednesday, October 22, 2025 2:00-4:00PM
SG 138**

Present (Voting Members): Paul Vera (Co-Chair), Sophia Possidon (BUSD), Vlad Paransky (BUSD), Tobin Sparfeld (VPAD), Paolo Banaag (STDV), Elis Lee (CESL), Bridget Bershada (Articulation), Karoline Rostamiani (BIOD), Suzanne Palermo (SSD), Heather Ramos (ENGD), Samantha Garagliano (LAD), Paul Brazeau (NCEESL), Erin Calderone (KIND), Michelle Stonis (SSD), Kim Perner (NCBSD), Pateel Haytayan (ASGCC), Garo Kahwajian (ASGCC), Mandy Nezami (TAD), Aisha Conner-Gaten (Library), Catherine Dudley (HSD)

Present (Resource, Non-Voting): Melissa Malandrakis (Guided Pathways), Nancy Traynor (Curriculum), David Yamamoto (Learning Outcomes), Jeremy Talaoc (Dean), Piper Rooney (Distance Education), Terrence Yu (Research and Planning), Alexandra Evans (DEIA)

Absent (Voting Members): Michael Ritterbrown (Co-chair), Chris Herwerth (TAD), Armen Kvryan (PSD), Abraham Baca (HSD), Brittany Hampton (SSD)

Absent (Resource, Non-Voting): Federico Saucedo (Dean), Meg Chil-Gevorkyan (Associate Dean), Katie Datko (Dean), Arda Najarian (Financial Aid), Michelle-Ann Ramirez (Associate Dean), Piper Rooney (Distance Education), Thatcher Weldon (Dean), Gisele Gamino (Financial Aid), Agnes Eguaras (Dean)

Call to Order 2:00pm

A. Approval of Minutes (Stonis/Sparfeld/MS)

- a. October 8, 2025 Curriculum & Instruction Committee

B. Announcements

- a. Approved DE Addenda (Rooney)
 - i. *BUSAD 115, CESL 159, CS/IS 134, CS/IS 211*
 - ii. *CESL 159 has an exemplary DEI statement (use as reference)*
- b. Prelim Review Deadlines for Spring 2026: New Calendar (Vera)

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- i. *First deadline January 12, 2026*
- ii. *Vote on calendar next meeting*
- c. CORs & Programs Needing Updates (Vera)
 - i. *List of CORs due in 180 days*
 - ii. *Will add an agenda item to next meeting about CCN budget*
 - iii. *ARTH and ECON should come in now due to CCN*
 - iv. *Any courses on the list that have a corresponding Honors or cross-listed course should come through together*
 - v. *Templates for 2B CCN are out if people want to start working on them*
- d. Tentative Definition of Health & Wellness Local Requirement (Vera)
 - i. *Area 8: Health & Wellness - Courses in this area promote health literacy, physical and psychological well-being, and the development of lifelong behaviors that support personal health, wellness, and success.*
 - ii. *Voted on in Academic Senate; will continue to go through governance process*
 - iii. *Think about what courses will fit here; approval processes for courses will be in Spring most likely*

C. Ongoing Business

- a. eLumen/Coursedog Update (Traynor)
 - i. *Still finalizing contract*
 - ii. *Will update with a timeline once everything is finalized*
- b. Articulation Update (Bershad)
 - i. *None*
- c. Common Course Numbering Update (Traynor)
 - i. *Updating ENGL C1000/E/H in prerequisites*

D. New Business

- a. Librarian Collaboration on Courses and Programs (Conner-Gaten)
 - i. *The best time to contact your Library Liaison is BEFORE you submit your COR*
 - ii. *Guide for finding/choosing books*

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- iii. *Librarians will look at course content; can purchase materials for the library that may be helpful for the students in the course (for example, research papers)*
- b. Regulatory Revisions to Course Outline of Record (Vera)
 - i. *New regulations effective April 2026 for course outlines*
 - ii. *Additional memo came out about CCCs transitioning to only using CIP code, no TOP codes*
- c. DEIA/IDEAA Presentation (Evans)
 - i. *DEIA included in CORs, part of Title V*
 - ii. *DEIA resources available on the website*
 - iii. *Open office hours weekly*

Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

COURSES

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
	2nd Reads						
	None						
	1st Reads						
1%	ANTHR111	Physical Anthropology Laboratory	Revise	1 st Read	Stonis	Conner-Gaten	Yes
				Advisory	Stonis	Conner-Gaten	Yes
				2 nd Read	Stonis	Banaag	Yes

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2*	ART196	Advanced Earthenware	Revise	1 st Read	Sparfeld	Conner-Gaten	Yes
				2 nd Read	Sparfeld	Calderone	Yes
3	CHLDV135	Child Growth And Development	Revise	1 st Read	Removed from Agenda Before Meeting Courses are going through Cyclical Review instead		
4	CHLDV142	Child, Family, and Community	Revise	1 st Read			
5	CHLDV152	Music For Young Children	Revise	1 st Read			
6%	CHLDV155	Children with Disabilities	Revise	1 st Read			
7	CHLDV156	Teaching in a Diverse Society	Revise	1 st Read			
8	CHLDV160	Guiding Children and Adolescents	Revise	1 st Read			
9	CHLDV210	Scaffolding Learning in Early Childhood	Revise	1 st Read			
10*%	COMM117	Professional Voice-Over	Revise	1 st Read	Garagliano	Ramos	Yes
				2 nd Read	Garagliano	Calderone	Yes
11*	FTVM100H	Honors Aesthetics of Cinema	Create	1 st Read	Sparfeld	Possidon	Yes
12*	FTVM101H	Honors Film Genres	Create	1 st Read	Sparfeld	Possidon	Yes
13*	FTVM107H	Honors Beyond Hollywood: Gender,	Create	1 st Read	Sparfeld	Possidon	Yes

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		Race and Sex in Movies					
14*	FTVM108H	Honors Documentary Film Aesthetics	Create	1 st Read	Sparfeld	Possidon	Yes
15*	HLTH105	Introduction to Public Health	Revise	1 st Read	Calderone - Table	Banaag	Yes
				*will come through in same meeting as HLTH 105H			
16*	LIB100H	Honors Critical Approaches to Information Research	Create	1 st Read	Conner-Gaten	Ramos	Yes
17	POLSC1000H	American Government and Politics -	Revise	1 st Read	Stonis	Banaag	Yes
				2 nd Read	Stonis	Banaag	Yes
18*%	SOC200	Research Methods for Sociology	Revise	1 st Read	Stonis	Banaag	Yes
				Advisory	Stonis	Banaag	Yes
				2 nd Read	Stonis	Ramos	Yes
19*	STV218	Basic Review for California Certified Medical Assistant-Administrative	Create	1 st Read	Perner	Paransky	Yes
20*	THTR104	Acting Fundamentals II	Revise	1 st Read	Sparfeld	Paransky	Yes

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				2 nd Read	Sparfeld	Ramos	Yes
	Archive						
22	SOC141	Field Work in Social Work and Human Services	Archive	1 st Read	Stonis	Paransky	Yes

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PROGRAMS

Items with (*) need review. Items with (%) have advisory change.	Program Title	Action	Stage	Motion to Approve	Motion to Second	Approved
	2nd Reads					
23	Mass Communications (AS)	Revise	2 nd Read	Garagliano	Ramos	Yes
24	Mass Communications (Cert)	Revise	2 nd Read	Garagliano	Ramos	Yes
	1st Reads					
25*	Accounting (AS)	Revise	1 st Read	Possidon - Table	Paransky	Yes
26*	Accounting (Cert)	Revise	1 st Read	Possidon - Table	Paransky	Yes
			*needs to be voted on at BUSD meeting			
27*	Art (Cert)	Revise	1 st Read	Sparfeld	Conner-Gaten	Yes
			2 nd Read	Sparfeld	Conner-Gaten	Yes
28*	Administrative Professional	Create	1 st Read	Perner	Stonis	Yes
29*	Adult Basic Education (Cert)	Revise	1 st Read	Perner	Ramos	Yes
			2 nd Read	Perner	Banaag	Yes
30*	Clinical Medical Assistant (Cert)	Revise	1 st Read	Perner	Ramos	Yes
			2 nd Read	Perner	Banaag	Yes

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31*	Customer Service (Cert)	Revise	1 st Read	Perner	Ramos	Yes
			2 nd Read	Perner	Banaag	Yes
32*	Google Workspace Certificate	Revise	1 st Read	Perner	Ramos	Yes
			2 nd Read	Perner	Banaag	Yes
33*	Home Caregiver (Cert)	Revise	1 st Read	Perner	Ramos	Yes
			2 nd Read	Perner	Banaag	Yes
34*	Computer Information Systems (AS)	Revise	1 st Read	Paransky	Possidon	Yes
			2 nd Read	Paransky	Possidon	Yes
35*	Computer Information Systems (Cert)	Revise	1 st Read	Paransky	Possidon	Yes
			2 nd Read	Paransky	Possidon	Yes
36*	Interdisciplinary Humanities: Creativity (AA)	Revise	1 st Read	Ramos	Possidon	Yes
			2 nd Read	Ramos	Possidon	Yes
37	Liberal Arts: Arts and Humanities Emphasis (AA)	Revise	1 st Read	Banaag	Paransky	Yes
			2 nd Read	Banaag	Dudley	Yes
38	Liberal Arts: Science and Mathematics Emphasis (AA)	Revise	1 st Read	Banaag	Paransky	Yes

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			2 nd Read	Banaag	Dudley	Yes
39	Liberal Arts: Social and Behavioral Sciences Emphasis (AA)	Revise	1 st Read	Banaag	Paransky	Yes
			2 nd Read	Banaag	Dudley	Yes
	Archive					
40	Art (AS)	Archive	1 st Read	Sparfeld	Possidon	
			Table	Sparfeld	Calderone	Yes
41	Child Development: Site Supervisor (Cert)	Archive	1 st Read	Stonis	Banaag	Yes
			2 nd Read	Stonis	Banaag	Yes
42	Mass Communications (AA)	Archive	1 st Read	Garagliano	Ramos	Yes
			2 nd Read	Garagliano	Ramos	Yes

Information/Technical Items (Read Only)

Items	Course Code	Division	Department	Note
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Move to Adjourn at 3:54pm (Calderone/Banaag/MSC)