

Minutes
Curriculum and
Instruction Committee
December 10, 2025

**Glendale Community College
Curriculum & Instruction Committee Agenda
Wednesday, December 10, 2025 2:00-4:00PM
SG 138**

Present (Voting Members): Paul Vera (Co-Chair), Sophia Possidon (BUSD), Vlad Paransky (BUSD), Tobin Sparfeld (VPAD), Elis Lee (CESL), Karoline Rostamiani (BIOD), Suzanne Palermo (MATHD), Heather Ramos (ENGD), Paul Brazeau (NCESL), Kim Perner (NCBSD), Pateel Haytayan (ASGCC), Garo Kahwajian (ASGCC), Aisha Conner-Gaten (Library), Samantha Garagliano (LAD), Michelle Stonis (SSD), Paolo Banaag (STDV), Bridget Bershad (Articulation), Erin Calderone (KIND)

Present (Resource, Non-Voting): Melissa Malandrakis (Guided Pathways), Piper Rooney (Distance Education), Jeremy Talaoc (Dean), Federico Saucedo (Dean), Nancy Traynor (Curriculum), Terrence Yu (Research and Planning), Meg Chil-Gevorkyan (Associate Dean), Alexandra Evans (DEIA)

Absent (Voting Members): Michael Ritterbrown (Co-chair), Chris Herwerth (TAD), Abraham Baca (HSD), Brittany Hampton (SSD), Mandy Nezami (TAD), Armen Kvrryan (PSD), Catherine Dudley (HSD)

Absent (Resource, Non-Voting): Katie Datko (Dean), Arda Najarian (Financial Aid), Michelle-Ann Ramirez (Associate Dean), Thatcher Weldon (Dean), Gisele Gamino (Financial Aid), Agnes Eguaras (Dean), David Yamamoto (Learning Outcomes)

Guest: none

Call to Order: 2:00pm

A. Approval of Minutes

- a. November 26, 2025 Curriculum & Instruction Committee (Stonis/Conner-Gaten, MSC)

B. Announcements

- a. Approved DE Addenda (Rooney)
 - i. *No updates*
- b. First Spring 2026 Prelim Review Deadline: January 12 (Vera)
- c. CORs & Programs Needing Updates (Vera)
 - i. *No updates*

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- d. Tentative Definition of Health & Wellness Local Requirement (Vera)
 - i. *Going to the Board*

C. Ongoing Business

- a. eLumen/Coursedog Update (Traynor)
 - i. *Waiting for signed contracts*
 - ii. *Welcome call in January*
- b. Articulation Update (Bershad)
 - i. *Deadline for CalGETC is Friday*
 - ii. *New: must submit courses with their Honors or + sections together; this may impact articulation*
 - iii. *For some UCs, CalGETC may not be the best pattern to follow due to subject area; [website](#)*
- c. Common Course Numbering: Phase IIa & Phase IIb (Traynor)
 - i. *Will send out Phase IIb in January; for Fall 2027*
 - ii. *Phase III templates coming out in Spring for Fall 2027*

D. New Business

- a. Common Course Numbering Budget (Ritterbrown)
 - i. *Budget being spent on Marketing and CourseDog Implementation and Annual Fees for 5 years*
 - ii. *Remainder of money possibly spent on Summer work, trainings/workshops for CCN and CourseDog*
- b. Catalog Timeline (Traynor)
 - i. *Revamp of dates for C&I process to be included in Fall catalog and Spring addendum*
 - ii. *Fall Catalog will coincide with Fall Registration*
 - iii. *Spring Addendum will coincide with Spring Registration*
- c. November 2026 Meeting Dates (Vera)
 - i. *College is closed on Veteran's Day (11/11) and Wednesday before Thanksgiving (11/26) so no C&I meeting*
 - ii. *May need to add a meeting on a Monday so that C&I can meet*
- d. Prerequisites, Corequisites, Recommended

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- i. When inputting these, make sure the logic is sound as they will be displayed directly to students
- ii. For example: MATH 100 AND PSYC 101 AND ENGL C1000 or ENGL C1000E or ENGL C1000H

Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

COURSES

(*) need review (%) have advisory change	Course Code	Title	Action	Stage	Motion	Second	Approved
	2nd Reads						
1	BIOL140	Introduction to Biotechnology	Revise	2 nd Read	Rostamiani	Lee	Yes
2	BIOL140H	Honors Introduction to Biotechnology	Create	2 nd Read	Rostamiani	Lee	Yes
3	BIOL141H	Honors Applied Biotechnology I with Laboratory	Create	2 nd Read	Rostamiani	Lee	Yes
4	BIOL142H	Honors Applied Biotechnology II with Laboratory	Create	2 nd Read	Rostamiani	Lee	Yes
5	BIOL298H	Honors Undergraduate Research in Microbiology and Molecular Biology	Create	2 nd Read	Rostamiani	Lee	Yes
6	ENGL111	Women in Literature	Revise	2 nd Read	Ramos	Conner-Gaten	Yes
7	ENGLC1001H	Critical Thinking and Writing - Honors	Create	2 nd Read	Ramos	Conner-Gaten	Yes
	1st Reads						

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(*) need review (%) have advisory change	Course Code	Title	Action	Stage	Motion	Second	Approved
8*	FTVM106	Great Filmmakers	Revise	1 st Read	Sparfeld	Banaag	Yes
9*	FTVM106H	Honors Great Filmmakers	Create	1 st Read	Sparfeld	Banaag	Yes
10*	FTVM120	Writing for Media	Revise	1 st Read	Sparfeld	Banaag	Yes
11*	FTVM120H	Honors Writing for Media	Create	1 st Read	Sparfeld	Banaag	Yes
12*	HLTH107	Health and Social Justice	Revise	1 st Read	Calderone	Conner-Gaten	Yes
				2 nd Read	Calderone	Banaag	Yes
13*	SOC S107	Health and Social Justice	Revise	1 st Read	Calderone	Conner-Gaten	Yes
				2 nd Read	Calderone	Banaag	Yes
14*	HLTH108	Global Health	Revise	1 st Read	Calderone	Conner-Gaten	Yes
				2 nd Read	Calderone	Banaag	Yes
15*	GEOG108	Global Health	Revise	1 st Read	Calderone	Conner-Gaten	Yes
				2 nd Read	Calderone	Banaag	Yes
				*changes made in attempt to be CalGETC approved for Area 4			
16*	GEOG102	Cultural Geography	Revise	1 st Read	Stonis	Paransky	Yes
17**%	HIST100	Facts, Evidence and Explanation	Revise	1 st Read	Stonis	Paransky	Yes
				Advisory	Stonis	Calderone	Yes

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(*) need review (%) have advisory change	Course Code	Title	Action	Stage	Motion	Second	Approved
				2 nd Read	Stonis	Ramos	Yes
18*	PSYC110	The Psychology of Personal and Social Adjustment	Revise	1 st Read	Stonis	Paransky	Yes
19*	PSYC114	The Psychology of Communication	Revise	1 st Read	Stonis	Paransky	Yes
				*need to fix advisory with ENGL C1000			
20*	SOC S105	Our Digital World: The Internet, Social Media, and Society	Revise	1 st Read	Stonis	Paransky	Yes
				2 nd Read	Stonis	Ramos	Yes
21*	SOC S110	American Popular Culture	Revise	1 st Read	Stonis	Paransky	Yes
				2 nd Read	Stonis	Ramos	Yes
	Archive						
	None						

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PROGRAMS

(*) need review	Program Title	Action	Stage	Motion	Second	Approved
	2nd Reads					
22	High School Equivalency (HSE) (Cert)	Revise	2 nd Read	Perner	Banaag	Yes
	1st Reads					
23*	Dental Administrative Assistant (Cert)	Revise	1 st Read	Perner	Lee	Yes
			2 nd Read	Perner	Banaag	Yes
	Archive					
24*	Art (AS)	Archive	1 st Read	Sparfeld	Banaag	Yes
			2 nd Read	Sparfeld	Banaag	Yes
25*	Medical Front Office (AS)	Archive	1 st Read	Paransky	Possidon	Yes
			2 nd Read	Paransky	Possidon	Yes
26*	Medical Front Office (Cert)	Archive	1 st Read	Paransky	Possidon	Yes
			2 nd Read	Paransky	Possidon	Yes

Information/Technical Items (Read Only)

Items	Course Code	Division	Department	Note
27	Medical Assistant (Cert)	NONCREDIT BUSINESS	SHORT-TERM VOCATIONAL	Removed "Clinical" from program title

Move to Adjourn at 3:00pm (Conner-Gaten/Banaag, MSC)