

Agenda  
Curriculum and  
Instruction Committee  
June 11, 2025

**Glendale Community College  
Curriculum & Instruction Committee Agenda  
Wednesday, June 11, 2025 2:00-4:00PM  
SG 138**

**Present (Voting Members): Paul Vera (Co-Chair), Bridget Bershad, Tamar Chavdarian, Paul Brazeau, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Catherine Dudley, Jeff Smith (proxy for Samantha Garagliano), Corey Jamieson, Abraham Baca (proxy for Kohar Kesian), Elis Lee, Mandy Nezami, Suzanne Palermo, Simon Mirzayan (proxy for Vladimir Paransky), Joanna Parypinski, Cindy Haiduk-Pollack (proxy for Kim Perner), Hazel Ramos (proxy for Michelle Stonis), Karoline Rostamiani, Tobin Sparfeld**

**Present (Resource, Non-Voting): Alexandra Evans, Melissa Malandrakis, Jolie Morris, Michelle-Ann Ramirez, Piper Rooney, Nancy Traynor, Jeremy Talaoc, David Yamamoto, Yvette Ybarra, Terrence Yu**

**Absent (Voting Members): Michael Ritterbrown (Co-Chair), Paolo Banaag, Mandy Nezami, Sophia Possidon**

**Absent (Resource, Non-Voting): Meg Chil-Gevorkyan, Katie Datko, Agnes Eguaras, Arda Najarian, Freddy Saucedo**

**Meeting Called to Order at 2:02pm**

**A. Approval of Minutes**

- a. May 23, 2025 Curriculum & Instruction Committee **(MSC Parypinski/Palermo)**

**B. Announcements**

- a. Approved DE Addenda (Rooney)
- b. Prelim Review Deadlines for Fall 2025 (Vera)
  - i. Next Deadline: Friday, August 1, 2025
  - ii. 2025-2026 C&I Schedule Dates (Revised April 2026)
- c. CORs & Programs Needing Updates (Vera)
  - i. Course Review Cycle
  - ii. Program Review Cycle

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- d. C&I Rep Training
  - i. Best Practices Discussion: September, 2025
- e. Curriculum Institute: July 9 – 12, [Ontario Convention Center](#) or online (Vera)

**C. Ongoing Business**

- a. eLumen Update (Traynor)
  - i. ELumen now partnered with Coursedog; we will need to transition some time next year. Will be involved, but not as complicated as transitioning to eLumen.
  - ii. Coursedog has increased functionality with reports, communication with PeopleSoft, and easier catalog set up and workflow.
  - iii. Courses that have been in create stage for more than six months will be cleared from workflows.
- b. Articulation Update (Bershad)
  - i. Expect communication about articulation in August for courses that were submitted.
- c. Common Course Numbering (Traynor)
  - i. No update.

**D. New Business**

- a. Learning Outcomes Update (Ybarra)
  - i. SLOs need to be in the Outcomes section
  - ii. This section ONLY for SLOs; nothing else should be in this area
  - iii. Insights link for course

**Curriculum Action Items** (New ACCJC Standards 2.1, 2.2, 2.9)

**COURSES**

Items	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
	<b>2<sup>nd</sup> Reads</b>						
1	ANTHR 115	Medical Anthropology: Medicine, Healthcare, and Healing	Create	2 <sup>nd</sup> Read	Ramos	Conner-Gaten	Yes
2	BIOL 115	Human Biology	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes
**All Advisory being updated to ENGL C1000/E/+**							
3	BIOL 120	Human Anatomy	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes
4	BIOL 121	Human Physiology	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes
5	BIOL 122	Introduction To Biology	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes
6	BIOL 123	Evolution	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes
7	BIOL 123H	Honors Evolution	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes
8	BIOL 131	Regional Natural History	Revise	2 <sup>nd</sup> Read	Rostamiani	Calderone	Yes
				Advisory	Rostamiani	Calderone	Yes

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Items	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
9	CABOT 101	Business Office Procedures	Revise	2 <sup>nd</sup> Read	Mirazyan	Ramos	Yes
10	CABOT 102	English For Business	Revise	2 <sup>nd</sup> Read	Mirazyan	Ramos	Yes
11	CABOT 103	Business Vocabulary Development	Revise	2 <sup>nd</sup> Read	Mirazyan	Ramos	Yes
12	CABOT 104	Filing Methods And Systems	Revise	2 <sup>nd</sup> Read	Mirazyan	Ramos	Yes
13	CABOT 105	Introduction To Office Correspondence	Revise	2 <sup>nd</sup> Read	Mirazyan	Ramos	Yes
14	CAM 101	Geometric Dimensioning and Tolerancing	Create	2 <sup>nd</sup> Read	Nezami	Conner-Gaten	Yes (1 abstention Sparfeld)
15	ESL 71	ESL for Healthcare Workers	Create	2 <sup>nd</sup> Read	Brazo	Conner-Gaten	Yes
16	HIST 117 H	Honors United States History, 1550-1877	Create	2 <sup>nd</sup> Read	Ramos	Calderone	Yes
17	LLS 60	Digging Deeper: Exploring the People-Plant Connection	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Ramos	Yes
18	MUSIC 189	Audio Mixer Programming and Networking	Create	2 <sup>nd</sup> Read	Sparfeld	Haiduk-Pollack	Yes
19	PHILO 121H	Honors History of Philosophy in the Islamic World	Create	2 <sup>nd</sup> Read	Ramos	Calderone	Yes
20	PHILO 123	Introduction to Symbolic Logic	Revise	2 <sup>nd</sup> Read	Ramos	Calderone	Yes
21	SOC S 110	American Pop Culture	Revise	2 <sup>nd</sup> Read	Ramos	Calderone	Yes

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Items	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
22	SOC S 110H	Honors American Popular Culture	Create	2 <sup>nd</sup> Read	Ramos	Calderone	Yes
23	ST DV 126	Job Search Strategies	Create	2 <sup>nd</sup> Read	Bershad	Sparfeld	X
				Tabled	Calderone	Conner-Gaten	Yes
**need to fix hours in Course Content; methods of evaluation needs to be edited (no bullet points)**							
24	STV 160	Artificial Intelligence in the Workplace	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Nezami	Yes
25	STV 162	Cybersecurity for the Small Office / Home Office	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Nezami	Yes
26	STV 208	Home Caregiver/Aide II	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Nezami	Yes
27	STV 213	Administrative Medical Assisting II	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Nezami	Yes
28	STV 216	Clinical Medical Assisting II	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Nezami	Yes
** SLOs and Objectives should be reversed**							
29	STV 221	Certified Nursing Aide - Clinical	Create	2 <sup>nd</sup> Read	Haiduk-Pollack	Nezami	Yes
	<b>1<sup>st</sup> Reads</b>						
*%30	EMS 246	Diverse Patient Populations	Revise	1 <sup>st</sup> Read	Baca	Dudley	Yes
				Advisory	Baca	Dudley	Yes
				2 <sup>nd</sup> Read	Baca	Calderone	Yes
*%31	EMS 248	Cardiology	Revise	1 <sup>st</sup> Read	Baca	Dudley	Yes

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Items	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
				Advisory	Baca	Dudley	Yes
				2 <sup>nd</sup> Read	Baca	Calderone	Yes
*%32	EMS 250	Trauma Emergencies	Revise	1 <sup>st</sup> Read	Baca	Dudley	Yes
				Advisory	Baca	Dudley	Yes
				2 <sup>nd</sup> Read	Baca	Calderone	Yes
*33	EMS 252	Paramedic Internship Prep	Revise	1 <sup>st</sup> Read	Baca	Dudley	Yes
				Advisory	Baca	Dudley	Yes
				2 <sup>nd</sup> Read	Baca	Calderone	Yes
*34	FIL 101	Beginning Filipino I	Revise	1 <sup>st</sup> Read	Smith	Haiduk-Pollack	Yes
*35	FIL 115	Filipino for the Filipino Speaking I	Revise	1 <sup>st</sup> Read	Smith	Haiduk-Pollack	Yes
*%36	MATH 102+	Trigonometry with Support	Revise	1 <sup>st</sup> Read	Palermo	Ramos	Yes
				Advisory	Palermo	Nezami	Yes
				2 <sup>nd</sup> Read	Palermo	Calderone	Yes
*37	PHILO 121	History of Philosophy in the Islamic World	Revise	1 <sup>st</sup> Read	Ramos	Haiduk-Pollack	Yes
*%38	POLS 101H	Honors Introduction to United States and California Government and Politics	Revise	1 <sup>st</sup> Read	Ramos	Haiduk-Pollack	Tabled

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Items	Course Code	Title	Action	Stage	Motion to Approve	Motion to Second	Approved
				Advisory	Ramos	Conner-Gaten	X
				Table	Bershad	Haiduk-Pollack	Yes
**Being tabled to come through in Fall to update to CCN with POLS C1000**							
39	THTR 189	Audio Mixer Programming and Networking	Create	1 <sup>st</sup> Read	Sparfeld	Conner-Gaten	Yes
				2 <sup>nd</sup> Read	Sparfeld	Haiduk-Pollack	Yes
	<b>Archive</b>						
	None						

**PROGRAMS**

Items	Program Title	Action	Stage	Motion to Approve	Motion to Second	Approved
	<b>2<sup>nd</sup> Reads</b>					
40	Group Fitness Instructor Skill Award	Create	2 <sup>nd</sup> Read	Calderone	Ramos	Yes
41	Indoor Cycling Instructor Skill Award	Create	2 <sup>nd</sup> Read	Calderone	Ramos	Yes
42	Kickboxing Instructor Skill Award	Create	2 <sup>nd</sup> Read	Calderone	Ramos	Yes
43	System Security Skill Award	Create	2 <sup>nd</sup> Read	Mirzayan	Conner-Gaten	Yes
44	Unix/Linux Skill Award	Create	2 <sup>nd</sup> Read	Mirzayan	Conner-Gaten	Yes
45	Unix/Linux Systems Administrator (Cert)	Revise	2 <sup>nd</sup> Read	Mirzayan	Nezami	Yes

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Items	Program Title	Action	Stage	Motion to Approve	Motion to Second	Approved
46	Web Development (AS)	Revise	2 <sup>nd</sup> Read	Mirzayan	Nezami	Yes
47	Web Development (Cert)	Revise	2 <sup>nd</sup> Read	Mirzayan	Nezami	Yes
	<b>1<sup>st</sup> Reads</b>					
*48	Communication Studies (AA-T) 2.0	Revise	1 <sup>st</sup> Read	Smith	Calderone	Yes
*49	Elementary Teacher Education (AA-T)	Revise	1 <sup>st</sup> Read	Ramos	Haiduk-Pollack	Yes
*50	Public Health AS-T	Revise	1 <sup>st</sup> Read	Calderone	Conner-Gaten	Yes
	<b>Archive</b>					
	None					

**Information/Technical Items (Read Only)**

Items	Course Code	Division	Department	Note
51	ART 235	VISUAL PERFORMING ARTS	ART	UC transferability, textbook update
52	CABOT 205, 260, 265, 270, 275, 280, 285, 286	BUSINESS	COMPUTER APPLICATIONS & BUSINESS OFFICE TECHNOLOGIES	DE addenda update
53	CSIS 151, 166	BUSINESS	COMPUTER APPLICATIONS & BUSINESS OFFICE TECHNOLOGIES	DE addenda update
54	ESL 145	CREDIT ESL	CREDIT ESL	DE addendum update

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55	PHY 105, 106	PHYSICAL SCIENCES	PHYSICS	DE addenda update
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**Meeting Adjourned at 2:55pm**