

**Glendale Community College**  
**Curriculum & Instruction Committee Agenda**  
**Wednesday, April 23, 2025**  
**2:00-4:00PM SG 138**

**Present (Voting Members):** Paul Vera (Co-Chair), Michael Ritterbrown (Co-Chair), Bridget Bershad, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Catherine Dudley, Chris Herwerth, Corey Jamieson, Elis Lee, Mandy Nezami, Vladimir Paransky, Joanna Parypinski, Kim Perner, Sophia Possidon, Karoline Rostamiani, Sharon Solares, Tobin Sparfeld, Michelle Stonis

**Present (Resource, Non-voting):** Meg Chil-Gevorkyan, Alexandra Evans, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor, David Yamamoto

**Absent (Voting Members):** Abraham Baca, Paul Brazeau, Paolo Banaag, Samantha Garagliano

**Guests:** Zohara Kaye, Carl Povilaitis, Heather Ramos, Megan Torrey-Payne, Cindy Pollack, Paul Mayer (Proxy for Paul Brazeau)

**Call to Order**

C&I Committee Co-Chair Paul Vera called the meeting to order at 2:00.

**Approval of Minutes**

MSC (Calderone/Conner-Gaten) to approve the minutes from the April 9, 2025 Curriculum & Instruction Committee.

**Announcements**

Approved DE Addenda (Rooney)

Prelim Review Deadlines for Fall 2025 (Vera)

First Deadline: Friday, August 1, 2025

Please review 2025-2026 C&I Schedule Dates

CORs & Programs Needing Updates (Vera)

Course Review Cycle

Program Review Cycle

C&I Rep Training [via Zoom](#) (evening sessions coming soon)

Programs: Tuesday, April 29, 7 – 8 PM

Best Practices Discussion: TBD

Your Ideas?

Curriculum Institute: July 9 – 12, [Ontario Convention Center](#) or online

**Ongoing Business**

eLumen Update (Traynor)

Articulation Update (Bershad)

Common Course Numbering (Traynor): Bridget sent out next year’s CCN list. Paul has presented this year’s CCN changes to ASGCC.

**New Business**

Prerequisites (Ritterbrown, Traynor) Nancy: Starting in Fall 2025, statistical info is needed for pre-reqs outside of the given subject.

**Curriculum Action Items** (New ACCJC Standards 2.1, 2.2, 2.9)

**COURSES**

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
	<b>2<sup>nd</sup> Reads</b>								
1	ABSE 10	Basic Reading and Writing	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial	Carried	Perner/Dudley
	Items 1, 9, 11-13, 25-29 taken together.								
2	ABSE 112	ENGLISH 10A	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
	Items 2-8, 10, and 14-24 were changed to nonsubstantial and didn’t require a second read since they already had a first read. Rec Preps that had been changed to Pre-Reqqs were changed back to RecPreps.								

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3	ABSE 113	ENGLISH 10B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
4	ABSE 114	ENGLISH 11A	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
5	ABSE 115	ENGLISH 11B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
6	ABSE 116	ENGLISH 12A	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
7	ABSE 117	ENGLISH 12B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
8	ABSE 146	Ethnic Studies	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
9	ABSE 15	Vocabulary	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
10	ABSE 150	ART HISTORY 1B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
11	ABSE 186	Essentials in Reading and Paragraph Writing	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
12	ABSE 187	Preparation for College Reading and Composition	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
13	ABSE 20	BASIC MATH	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
14	ABSE 30	LIFE SCIENCE 1A	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
15	ABSE 31	LIFE SCIENCE 1B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
16	ABSE 32	PHYSICAL SCIENCE	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		

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		1A			LIFE SKILLS	EDUCATION			
17	ABSE 33	PHYSICAL SCIENCE 1B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
18	ABSE 34	Health and Guidance	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
19	ABSE 40	WORLD HISTORY 1A	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
20	ABSE 41	WORLD HISTORY 1B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
21	ABSE 42	US HISTORY 1A	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
22	ABSE 43	US HISTORY 1B	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
23	ABSE 44	AMERICAN GOVERNMENT	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
24	ABSE 45	ECONOMICS	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Nonsubstantial		
25	ABSE 60	High School Equivalency (HSE) Preparation	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
26	ABSE 61	Learning Lab and Support for High School and High School Equivalency	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
27	ABSE 62	Social Studies for the GED/HiSET	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
28	ABSE 63	Science for the GED/HiSET	Revise	2nd Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
29	ABSE 65	Grammar and Usage for the GED/HiSET	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS LIFE SKILLS	ADULT BASIC SKILLS EDUCATION	Substantial		
30	MUSIC 160	Piano I	Revise	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical	Carried	Sparfeld/Chavdrian
	<b>1<sup>st</sup> Reads</b>								
*31	ART 164	Watercolor I	Revise	1 <sup>st</sup> Read	VISUAL PERFORMING ARTS	ART	Cyclical	Carried	Sparfeld/Conner-Gaten
*32	ART 165	Watercolor II	Revise	1 <sup>st</sup> Read	VISUAL PERFORMING ARTS	ART	Cyclical		
Items 31-32 taken together. Bridget: They need textbooks b/c of UC transfer. Outcomes and objectives need to be revised.									
*%33	CHEM 298	Undergraduate Research in Chemistry	Revise	1 <sup>st</sup> Read	PHYSICAL SCIENCE	CHEMISTRY	Nonsubstantial	Carried	Jamieson/Stonis
*34	ECT 160	Inspection and Codes For Electricians	Revise	1 <sup>st</sup> Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical	Carried	Herwerth/Conner-Gaten
*35	ECT 161	Residential Electronics Systems Integrator (RESI) Training	Revise	1 <sup>st</sup> Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
*36	ECT 163	Energy Management	Revise	1 <sup>st</sup> Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
*37	ECT 201	Solid State Devices	Revise	1 <sup>st</sup> Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
*38	ECT 210	Programmable Logic Controllers (PLC)	Revise	1 <sup>st</sup> Read	TECH AVIATION	ELECTRONICS & COMPUTER	Cyclical		

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
						TECHNOLOGY			
*39		Electronics and Computer Technology Internship	Revise	1 <sup>st</sup> Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
Items 34-39 taken together. MSC to approve a 2 <sup>nd</sup> read.								Carried	Herwerth/Stonis
*40	ENGR 122	Engineering Graphics	Revise	1 <sup>st</sup> Read	TECH AVIATION	ENGINEERING	Cyclical	Carried	Herwerth/Stonis
Items 40-42 taken together for a 1 <sup>st</sup> read. Items 40 & 42 need MATH 110B removed since it can't be offered. 110 will only be in Summer. Discussion re: options for alternatives going forward.									
*41	ENGR 141	Materials Science and Engineering Laboratory	Revise	1 <sup>st</sup> Read	TECH AVIATION	ENGINEERING	Cyclical	Carried	Herwerth/Dudley
MSC to approve a 2 <sup>nd</sup> read.									
*42	ENGR 180	Surveying	Revise	1 <sup>st</sup> Read	TECH AVIATION	ENGINEERING	Cyclical		
*43	ETH S 103	Black Womanist & Feminist Thought	Create	1 <sup>st</sup> Read	SOCIAL SCIENCES	ETHNIC STUDIES	New	Carried	Stonis/Chavdrian
Items 43, 46, & 47 taken together. Joanna: Some objs don't have standard wording.									
*%44	ETH S 121	Ethnic and Racial Minorities	Revise	1 <sup>st</sup> Read	SOCIAL SCIENCES	ETHNIC STUDIES	Substantial	Tabled	Stonis/Calderone
*45	ETH S 121H	Honors Ethnic and Racial Minorities	Create	1 <sup>st</sup> Read	SOCIAL SCIENCES	ETHNIC STUDIES	New		
Items 44-45 tabled.									
*%46	ETH S 132	The African American Experience in the	Revise	1 <sup>st</sup> Read	SOCIAL SCIENCES	ETHNIC STUDIES	Substantial		

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
		United States							
*47	ETH S 132H	Honors The African American Experience in the United States	Create	1 <sup>st</sup> Read	SOCIAL SCIENCES	ETHNIC STUDIES	New		
Honors assessments need to be IDd in COR.									
*%48	GEOL 101H	Honors Physical Geology	Revise	1 <sup>st</sup> Read	PHYSICAL SCIENCE	GEOLOGY	Nonsubstantial	Tabled	Jamieson/Conner-Gaten
*%49	GEOL 101	Physical Geology	Revise	1 <sup>st</sup> Read	PHYSICAL SCIENCE	GEOLOGY	Nonsubstantial		
*%50	GEOL 102	Environmental Geology	Revise	1 <sup>st</sup> Read	PHYSICAL SCIENCE	GEOLOGY	Nonsubstantial		
*51	GEOL 105	Earth and Life through Time	Revise	1 <sup>st</sup> Read	PHYSICAL SCIENCE	GEOLOGY	Nonsubstantial		
Items 48-51 tabled.									
*52	HIST 100	Facts, Evidence, and Explanation	Create	1 <sup>st</sup> Read	SOCIAL SCIENCES	HISTORY	New	Carried	Stonis/Calderone
*%53	HUMAN 106	Culture and Power	Revise	1 <sup>st</sup> Read	ENGLISH	HUMANITIES	Cyclical	Carried	Parypinski/Possidon
MSC to approve advisories.								Carried	Parypinski/Conner-Gaten
MSC for 2nd read.								Carried	Parypinski/Dudley
*54	MUSIC 120	Music Appreciation	Revise	1 <sup>st</sup> Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical	Carried	Sparfeld/Stonis
*55	MUSIC 120H	Honors Music Appreciation	Revise	1 <sup>st</sup> Read	VISUAL PERFORMING ARTS	MUSIC	Substantial		
Items 54-55 taken together. Nancy: Descriptions and assignments don't match. Add 120H as equivalent.									

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
*56	LING 104	Phonetics and Phonology	Create	1 <sup>st</sup> Read	CREDIT ESL	LINGUISTICS	New	Carried	Lee/Conner-Gaten
*57	LING 105	Introduction to World Languages	Create	1 <sup>st</sup> Read	CREDIT ESL	LINGUISTICS	New		
*58	LING 107	History of the English Language	Create	1 <sup>st</sup> Read	CREDIT ESL	LINGUISTICS	New		
*59	ENGL 107	History of the English Language	Create	1 <sup>st</sup> Read	ENGLISH	ENGLISH	New		
Items 56-59 taken together. Advisories need to be updated. ENGL 107 course content needs to match LING 107.									
*60	NS 216	Intermediate Clinical Experience	Revise	1 <sup>st</sup> Read	HEALTH SCIENCES	NURSING	Cyclical	Carried	Dudley/Parypinski
*61	NS 219	Clinical Enrichment	Revise	1 <sup>st</sup> Read	HEALTH SCIENCES	NURSING	Cyclical		
Items 60-61 taken together. MSC to approve a 2 <sup>nd</sup> read.								Carried	Dudley/Calderone
*62	PSYCH 108	Death, Dying, and Loss	Create	1 <sup>st</sup> Read	SOCIAL SCIENCES	PSYCHOLOGY	New	Carried	Stonis/Calderone
*63	PSYCH 114	The Psychology of Communication	Create	1 <sup>st</sup> Read	SOCIAL SCIENCES	PSYCHOLOGY	New		
Items 60-61 taken together.									
*%64	SOC S 127	Los Angeles County: History, Politics, And Culture	Revise	1 <sup>st</sup> Read	SOCIAL SCIENCES	SOCIAL SCIENCES	Cyclical	Carried	Stonis/Parypinski
*%65	SOC S 145	Introduction to Community Volunteerism	Revise	1 <sup>st</sup> Read	SOCIAL SCIENCES	SOCIAL SCIENCES	Cyclical		
Items 64-65 taken together. MSC to approve a 2 <sup>nd</sup> read.								Carried	Stonis/Dudley
*66	THTR 137	Audio Mixer	Create	1 <sup>st</sup> Read	VISUAL PERFORMING	THEATRE ARTS	New	Tabled	Sparfeld/Mayer

Items with (*) need review. Items with (%) have advisory change.	Course Code	Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
		Programming and Networking							
*67	THTR 192	Entertainment Audio Practicum	Create	1 <sup>st</sup> Read	VISUAL PERFORMING	THEATRE ARTS	New	Carried	Sparfeld/Paransky
*68	THTR 194	Entertainment Video Projection Practicum	Create	1 <sup>st</sup> Read	VISUAL PERFORMING	THEATRE ARTS	New		
Items 67-68 taken together.									
	<b>Read Only</b>								
	None								
	<b>Archive</b>								
	None								

**PROGRAMS**

Items with (*) need review. Items with (%) have advisory change.	Program Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2 <sup>nd</sup> Reads							

Items with (*) need review. Items with (%) have advisory change.	Program Title	Action	Stage	Division	Department	Level Change	Motion	First/Second
*69	Dental Front Office Clerk (Cert)	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS	SHORT-TERM VOCATIONAL	Substantial	Carried	Perner/Paransky
*70	Fire Technology (AS)	Revise	2 <sup>nd</sup> Read	TECH AVIATION	FIRE TECHNOLOGY	Cyclical	Carried	Nezami/Lee
*71	Fire Technology (Cert)	Revise	2 <sup>nd</sup> Read	TECH AVIATION	FIRE TECHNOLOGY	Cyclical		
Items 70-71 taken together. IGETC tables need to be fixed.								
*72	High School Diploma (Cert)	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS	SHORT-TERM VOCATIONAL	Substantial	Carried	Perner/Lee
*73	Information Technology Technician (Cert)	Revise	2 <sup>nd</sup> Read	BUSINESS	COMPUTER SCIENCE INFORMATION TECHNOLOGY	Cyclical	Carried	Paransky/Possidon
	<b>1<sup>st</sup> Reads</b>							
*74	Administration of Justice (AS)	Revise	1 <sup>st</sup> Read	TECH AVIATION	ADMINISTRATION OF JUSTICE	Cyclical	Carried	Nezami/paransky
*75	Administration of Justice (Cert)	Revise	1 <sup>st</sup> Read	TECH AVIATION	ADMINISTRATION OF JUSTICE	Cyclical		
Items 74-75 taken together. Courses in Cert need to match the AS, and the tables need to be filled out.								
*76	Administrative Medical Assistant (AS)	Revise	1 <sup>st</sup> Read	BUSINESS	MEDICAL OFFICE ADMINISTRATION	Cyclical	Carried	Possidon/Stonis
*77	Administrative Medical Assistant (Cert)	Revise	1 <sup>st</sup> Read	BUSINESS	MEDICAL OFFICE ADMINISTRATION	Cyclical		
Items 76-77 taken together. Jolie: PLOs need to be reduced.								
*78	Ceramics (AS)	Revise	1 <sup>st</sup> Read	VISUAL PERFORMING ARTS	ART	Cyclical	Carried	Sparfeld/Paransky
*79	Ceramics (Cert)	Revise	1 <sup>st</sup> Read	VISUAL PERFORMING ARTS	ART	Cyclical		
Items 78-79 taken together. MSC to approve a 2 <sup>nd</sup> read.							Carried	Sparfeld/Mayer
*80	Computer Information Technician Skill Award	Create	1 <sup>st</sup> Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	New	Carried	Paransky/Possidon
Nancy: This SA wasn't listed in the advisory minutes. Vlad will look into it.								

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*81	Dietetic Services Supervisor (AS)	Revise	1st Read	TECH AVIATION	NUTRITION	Cyclical	Carried	Nezami/Paransky
*82	Dietetic Services Supervisor (Cert)	Revise	1st Read	TECH AVIATION	NUTRITION	Cyclical		
Items 81-82 taken together. Nancy: the cert's table needs to be filled out.								
*83	Documentary Film Production (AA)	Revise	1st Read	VISUAL PERFORMING ARTS	FILM, TV & MEDIA ARTS	Substantial	Carried	Sparfeld/Parypinski
*84	Documentary Film Production (Certificate)	Revise	1st Read	VISUAL PERFORMING ARTS	FILM, TV & MEDIA ARTS	Substantial		
Items 83-84 taken together. Bridget: The program units need to be updated since some course units are changing. MSC to approve a 2 <sup>nd</sup> read.							Carried	Sparfeld/Dudley
*85	Health Science (A.S.)	Revise	1st Read	BIOLOGY	BIOLOGY	Cyclical	Carried	Rostamiani/Possidon
MSC to approve a 2 <sup>nd</sup> read.							Carried	Rostamiani/Dudley
*86	Verdugo Fire Academy (Cert)	Revise	1st Read	TECH AVIATION	FIRE TECHNOLOGY	Cyclical	Carried	Nezami/Parypinski
Nancy: Needs advisory minutes & tables.								

### Information/Technical Items (Read Only)

Course Code	Title	Division	Department	Note
AD ST 101	Alcohol/Drug Abuse and Dependency	HEALTH SCIENCES	ADDICTION STUDIES	UC transferability
AD ST 105	Pharmacology: Alcohol and Other Drugs	HEALTH SCIENCES	ADDICTION STUDIES	UC transferability
BUSAD 152	Management Communications - Oral	BUSINESS	BUSINESS ADMINISTRATION	UC transferability
CS/IS 174	Unix/Linux System Administration	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	CSU transferability
CS/IS 186	Workstation Security and Support	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	CSU transferability
CS/IS 190	Introduction to Computer Networks	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	UC transferability
CS/IS 194	Information Technology Essentials	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	UC transferability

Meeting adjourned at 3:35pm.

Next C&I Committee Meeting: May 14th, 2025 in SG 138  
Minutes recorded and transcribed by Sarah White