

**Glendale Community College  
Curriculum & Instruction Committee Minutes  
Wednesday, March 12, 2025  
2:00-4:00PM SG 138**

**Present (Voting Members):** Paul Vera (Co-Chair), Paolo Banaag, Bridget Bershad, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Catherine Dudley, Samantha Garagliano, Chris Herwerth, Corey Jamieson, Elis Lee, Suzanne Palermo, Vladimir Paransky, Joanna Parypinski, Kim Perner, Sophia Possidon, Karoline Rostamiani, Sharon Solares, Tobin Sparfeld, Michelle Stonis

**Present (Resource, Non-voting):** Meg Chil-Gevorkyan, Alexandra Evans, Jolie Morris, Freddy Saucedo, Piper Rooney, David Yamamoto

**Absent (Voting Members):** Abraham Baca, Paul Brazeau, Mandy Nezami, Michael Ritterbrown, (Co-Chair)

**Guests:** Paul Mayer (Proxy for Paul Brazeau), Victor Robles, Cindy Pollack

**Call to Order**

C&I Committee Co-Chair Paul Vera called the meeting to order at 2:05pm.

**Approval of Minutes**

MSC (Possidon/Conner-Gaten) to approve the minutes from the February 26, 2025 Curriculum & Instruction Committee.

**Announcements**

Approved DE Addenda (Rooney)

Prelim Review Deadlines for Spring 2025 (Vera)

Wednesday, April 2 (one left!)

CORs & Programs Needing Updates (Vera)

Course Review Cycle

Program Review Cycle

**Ongoing Business**

eLumen Update (Traynor)

Articulation Update (Bershad): Phase 2 of CCN will be more spread out. 8 Courses in Fall 2026 and the rest in Fall 2027.

**New Business**

Create Stage – Course Outlines & Programs (Vera): New courses and programs will be added to Division Chair meeting agendas. Reps should give Chairs info at Division meetings.

Common Course Numbering (Traynor): Paul—Nancy will explain more when she returns, but reps will not have to update their courses and programs themselves. But, if there are still any programs that still have ENGL 100 as an advisory, they do need to come through.

**Curriculum Action Items** (New ACCJC Standards 2.1, 2.2, 2.9)

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
<b>Courses</b>									
	<b>2<sup>nd</sup> Reads</b>								
1	ABSE 120	COURSE	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS	ADULT BASIC AND SECONDARY EDUCATION	Cyclical	Carried	Perner/Stonis
2	ABSE 121	COURSE	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS	ADULT BASIC AND SECONDARY EDUCATION	Cyclical		
3	ABSE 122	COURSE	Revise	2 <sup>nd</sup> Read	NONCREDIT BUSINESS	ADULT BASIC AND SECONDARY EDUCATION	Cyclical		
	Items 1-3 taken together.								
4	DANCE103	COURSE	Create	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	DANCE	New	Carried	Sparfeld/Banaag
	SSD & VPAD met to discuss course content and the possibility of adding other FSAs to the course. Michelle S. and Victor R. discussed some of the content and textbook information.								
5	ESL 101	COURSE	Create	2 <sup>nd</sup> Read	CREDIT ESL	CREDIT ESL	New	Carried	Lee/Parypinski
5A	ESL 159	COURSE	Revise	2 <sup>nd</sup> Read	CREDIT ESL	CREDIT ESL	Cyclical	Carried	Lee/Banaag
6	FTVM 46	COURSE	Revise	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	FILM, TELEVISION AND VISUAL MEDIA	Substantial	Carried	Sparfeld/Conner-Gaten
	Aisha C.: It still needs a textbook note.								
7	THTR 132	COURSE	Create	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	THEATRE ARTS	New	Carried	Sparfeld/Paransky
8	THTR 140	COURSE	Revise	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical	Carried	Sparfeld/Calderone
9	THTR 160	COURSE	Revise	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
9a	THTR 162	COURSE	Revise	2 <sup>nd</sup> Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		

	Items 8-9a taken together.									
	<b>1<sup>st</sup> Reads</b>									
9A	ARCH 229	COURSE	Revise	1 <sup>st</sup> Read	TECH AVIATION	ARCHITECTURE	Nonsubstantial	Carried	Herwerth/Paransky	
	They want to remove some pre-reqs, so it will come back for a 2 <sup>nd</sup> read.									
9B	CHEM 101	COURSE	Revise	1 <sup>st</sup> Read	PHYSICAL SCIENCES	CHEMISTRY	Substantial	Carried	Jamieson/Dudley	
	Suzanne P: pre-req needs objectives. MSC to approve a 2 <sup>nd</sup> read.								Carried	Jamieson/Stonis
*10	ENGR 140	COURSE	Revise	1 <sup>st</sup> Read	AVIATION TECH	ENGINEERING	Cyclical	Carried	Herwerth/Conner-Gaten	
	MSC to approve a 2 <sup>nd</sup> read.								Carried	Herwerth/Conner-Gaten
*11	NS 223	COURSE	Revise	1 <sup>st</sup> Read	HEALTH SCIENCES	NURSING	Cyclical	Carried	Dudley/Banaag	
	Units going from 2.5 to 2.0. Content is pre-approved by the registered nursing board and their accreditors, so there's not much they can change and it has inclusive language, but they will consult with resources going forward. MSC to approve a 2 <sup>nd</sup> read.								Carried	Dudley/Conner-Gaten
*11A	STV 33	COURSE	Revise	1 <sup>st</sup> Read	NONCREDIT BUSINESS	SHORT-TERM VOCATIONAL	Substantial	Carried	Perner/Parypinski	
*11B	STV 34	COURSE	Revise	1 <sup>st</sup> Read	NONCREDIT BUSINESS	SHORT-TERM VOCATIONAL	Substantial			
	Items 11A-11B taken together. MSC to approve a 2 <sup>nd</sup> read.								Carried	Perner/Calderone
<b>Programs</b>										
	<b>2<sup>nd</sup> Reads</b>									
*12	Interior Architecture & Design (Cert)	PROGRAM	Create	2 <sup>nd</sup> Read	TECH AVIATION	ARCHITECTURE	New	Carried	Herwerth/Parypinski	
	<b>1<sup>st</sup> Reads</b>									
*13	Armenian Language (AA)	PROGRAM	Revise	1st Read	LANGUAGE ARTS	ARMENIAN	Cyclical	Carried	Garagliano/Calderone	
*14	Armenian Language (Cert)	PROGRAM	Revise	1st Read	LANGUAGE ARTS	ARMENIAN	Cyclical			
	Items 13-14 taken together. MSC to approve a 2 <sup>nd</sup> read.								Carried	Garagliano/Calderone
*15	Computer Networking (Cert)	PROGRAM	Revise	1st Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Cyclical	Carried	Paransky/Stonis	
	MSC to approve a 2 <sup>nd</sup> read.								Carried	Paransky/Possidon

*16	Computer Networking Technician (SA)	PROGRAM	Create	1 <sup>st</sup> Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	New	Carried	Paransky/Possidon
Freddy S. advised they can request a digital badge for this from his office.									
*17	Digital Photography (AS)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical	Carried	Sparfeld/Calderone
*18	Digital Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*19	Digital Photography Technician (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*20	Drone Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*21	Photographic Lighting (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*22	Photography (AA)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*23	Photography (AS)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*24	Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*25	Traditional Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
Items 17-25 taken together. Bridget B.: Re: Item 20, PHOTO 136 hasn't been offered in years and is required for the cert. David Y.: It has been canceled due to low enrollment. There are other logistical issues when offering this class as well. Will talk to Admin again about keeping this class even if low enrolled. Vlad P. suggested advertising the class with the AT 120 students. MSC to approve a 2 <sup>nd</sup> read.								Carried	Sparfeld/Paransky
*26	Visual Arts: Three Dimensional (AA)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	ART	Cyclical	Carried	Sparfeld/Possidon
*27	Visual Arts: Two Dimensional (AA)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	ART	Cyclical		
Items 26-27 taken together. They are going to update the titles and courses and reduce PLOs. MSC to approve a 2 <sup>nd</sup> read.								Carried	Sparfeld/Paransky

	<b>Archive</b>								
*28	Dental Front Office/Billing and Coding (Cert)	PROGRAM	Archive	Read Only	BUSINESS	MEDICAL OFFICE TECHNOLOGY	Deactivate	Carried	Possidon/Paransky

**Information/Technical Items**

Proposal Name	Type	Stage	Division	Department	Note
CS/IS 112	COURSE	Read only	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	CIS Discipline added
POLS 102, POLS 103, POLS 104, POLS 108, POLS 111, POLS 112, POLS 114, POLS 115, POLS 170, POLS 171, POLS 48, POLS 49, POLS 50	COURSE	Read only	SOCIAL SCIENCES	POLITICAL SCIENCE	Common Course Numbering (CCN) change from POLS
PSYC 103, PSYC 104, PSYC 104H, PSYC 105, PSYC 106, PSYC 110, PSYC 113, PSYC 115, PSYC 131, PSYC 150, PSYC 170, PSYC 200, PSYC 203, PSYC 48, PSYC 49, PSYC 50	COURSE	Read only	SOCIAL SCIENCES	PSYCHOLOGY	CCN change from PSYCH
COMM 100, COMM 103, COMM 104, COMM 105, COMM 106, COMM 108, COMM 115, COMM 117, COMM 120, COMM 160, COMM 48, COMM 49,	COURSE	Read only	LANGUAGE ARTS	COMMUNICATION STUDIES	CCN change from SPCH

**Adjournment**

The meeting was adjourned at 3:15pm.

Next C&I Committee Meeting: March 26, 2025 in SG 138

Minutes recorded and transcribed by Sarah White

