

Glendale Community College

Curriculum & Instruction Committee Minutes

Wednesday, February 26, 2025

2:00-4:00PM SG 138

Present (Voting Members): Paul Vera (Co-Chair), Michael Ritterbrown, (Co-Chair), Paolo Banaag, Bridget Bershad, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Catherine Dudley, Samantha Garagliano, Chris Herwerth, Corey Jamieson, Elis Lee, Suzanne Palermo, Vladimir Paransky, Joanna Parypinski, Kim Perner, Sophia Possidon, Karoline Rostamiani, Sharon Solares, Tobin Sparfeld, Michelle Stonis

Present (Resource, Non-voting): Meg Chil-Gevorkyan, Alexandra Evans, Jolie Morris, Freddy Saucedo, Nancy Traynor, David Yamamoto, Terrence Yu

Absent (Voting Members): Abraham Baca, Paul Brazeau, Mandy Nezami

Guests: Paul Mayer (Proxy for Paul Brazeau), Benjamin Salazar, Michelle Ramirez

Call to Order

C&I Committee Co-Chair Paul Vera called the meeting to order at 2:02pm.

Approval of Minutes

MSC (Stonis/Possidon) to approve the minutes from the December 11, 2024 Curriculum & Instruction Committee.

Announcements

Approved DE Addenda (**Rooney**)

Prelim Review Deadlines for Spring 2025 (**Vera**)

Thursday, March 6

Wednesday, April 2

CORs & Programs Needing Updates (**Vera**)

Course Review Cycle

Program Review Cycle

Ongoing Business

eLumen Update (**Traynor**)

New Preliminary Review & Tech Review Committees

New Workflows

Aisha: DEIA & Library Resources would like to stay in the workflow; the list doesn't do enough to ensure people will consult them. Nancy: Most people said "no" when it was in the workflow, so it didn't seem to be effective, but they can discuss it further.

Substantial vs. Nonsubstantial Criteria

1. Articulation Update (**Bershad**)

A. New Business

1. Create Stage – Course Outlines & Programs (**Vera**)
2. Common Course Numbering (**Traynor**)

Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
Courses									
	2nd Reads								
1	CS/IS 271	COURSE	Create	2 nd Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	New	Carried	Paransky/Possidon
2	CS/IS 265	COURSE	Revise	2 nd Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Substantial		
3	CS/IS 266	COURSE	Revise	2 nd Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Substantial		
Items 1-3 taken together. Bridget: 260 is a pre-req, wording is confusing. Nancy: update objectives & textbook.									
4	DANCE103	COURSE	Create	2 nd Read	VISUAL PERFORMING ARTS	DANCE	New	Tabled	Stonis/Calderone
Nancy: content hours should be 54. Michelle: This should be FSAd for History as well since it's not a movement class. Tobin will bring it up with the division.									
5	ECT 100	COURSE	Revise	2 nd Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical	Carried	Herwerth/Paransky

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
6	ECT 110	COURSE	Revise	2 nd Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
7	ECT 113	COURSE	Revise	2 nd Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
Items 5-7 taken together.									
1st Reads									
*8	ABSE 120	COURSE	Revise	1 st Read	NONCREDIT BUSINESS	ADULT BASIC AND SECONDARY EDUCATION	Cyclical	Carried	Perner/Parypinski
*9	ABSE 121	COURSE	Revise	1 st Read	NONCREDIT BUSINESS	ADULT BASIC AND SECONDARY EDUCATION	Cyclical		
*10	ABSE 122	COURSE	Revise	1 st Read	NONCREDIT BUSINESS	ADULT BASIC AND SECONDARY EDUCATION	Cyclical		
Items 8-10 taken together. Wording needs to be updated in 120 & 121. MSC to approve advisories.								Carried	Perner/Calderone
*%11	ARMEN 101	COURSE	Revise	1 st Read	LANGUAGE ARTS	ARMENIAN	Cyclical	Carried	Garagliano/Dudley
*12	ARMEN 102	COURSE	Revise	1 st Read	LANGUAGE ARTS	ARMENIAN	Cyclical		
Items 11-12 taken together. MSC to approve a 2 nd Read.								Carried	Garagliano/Possidon
MSC to approve advisories for Item 11.								Carried	Garagliano/Banaag
*12A	ART 166	COURSE	Revise	1 st Read	VISUAL PERFORMIN G ARTS	ART	Cyclical	Carried	Sparfeld/Possidon

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*13	ART 193	COURSE	Revise	1 st Read	VISUAL PERFORMING ARTS	ART	Cyclical		
Items 12a-13 taken together. MSC to approve a 2 nd read.								Carried	Sparfeld/Possidon
*14	ATHPE 153	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical	Carried	Calderone/Lee
*15	ATHPE 155	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*16	ATHPE 158	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*17	ATHPE 159	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*18	ATHPE 160	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*19	ATHPE 161	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*20	ATHPE 162	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*21	ATHPE 165	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
*22	ATHPE 170	COURSE	Revise	1 st Read	KINESIOLOGY	ATHLETICS	Cyclical		
Items 14-22 taken together. MSC to approve a 2 nd read.								Carried	Calderone/Parypinski
*23	CHEM 101	COURSE	Revise	1 st Read	PHYSICAL SCIENCE	CHEMISTRY	Substantial	Tabled	Jamieson/Sparfeld
*%24	CHIN 101	COURSE	Revise	1 st Read	LANGUAGE ARTS	CHINESE	Cyclical	Carried	Garagliano/Lee

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*25	CHIN 102	COURSE	Revise	1 st Read	LANGUAGE ARTS	CHINESE	Cyclical		
Items 24-25 taken together. MSC to approve a 2 nd read.								Carried	Garagliano/Parypinski
MSC to approve advisories for item 24.								Carried	Garagliano/Parypinski
*26	ECT 162	COURSE	Revise	1st Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical	Carried	Herwerth/Dudley
*%27	ECT 167	COURSE	Revise	1st Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
Items 26-27 taken together. MSC to approve a 2 nd read								Carried	Herwerth/Parypinski
MSC to approve advisories.								Carried	Herwerth/Calderone
*28	ESL 101	COURSE	Create	1st Read	CREDIT ESL	CREDIT ESL	New	Carried	Lee/Banaag
David: There need to be at least 2 SLOs.									
*29	ESL 155	COURSE	Revise	1st Read	CREDIT ESL	CREDIT ESL	Cyclical	Carried	Lee/Conner-Gaten
*30	ESL 159	COURSE	Revise	1st Read	CREDIT ESL	CREDIT ESL	Cyclical		
Items 29-30 taken together. David: Item 30 also needs more SLOs. MSC to approve item 29 for a 2 nd read.								Carried	Lee/Parypinski
*%31	ETH S 121	COURSE	Revise	1st Read	SOCIAL SCIENCES	ETHNIC STUDIES	Substantial	Tabled	Stonis/Parypinski
*%32	ETH S 132	COURSE	Revise	1st Read	SOCIAL SCIENCES	ETHNIC STUDIES	Substantial		
Items 31-32 taken together. These need to come through together with their honors equivalents.									
*33	FTVM 46	COURSE	Revise	1 st Read	VISUAL PERFORMIN G ARTS	FILM, TELEVISION AND VISUAL MEDIA	Substantial	Carried	Sparfeld/Conner-Gaten

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*%34	HIST 117	COURSE	Revise	1st Read	SOCIAL SCIENCES	HISTORY	Substantial	Carried	Stonis/Possidon
	MSC to approve a 2 nd read.							Carried	Stonis/Parypinski
	MSC to approve advisories.							Carried	Stonis/Parypinski
*35	ITAL 102	COURSE	Revise	1st Read	LANGUAGE ARTS	ITALIAN	Cyclical	Carried	Garagliano/Stonis
*36	ITAL 104	COURSE	Revise	1st Read	LANGUAGE ARTS	ITALIAN	Cyclical		
	Items 35-36 taken together. MSC to approve a 2 nd read.							Carried	Garagliano/Parypinski
*37	MOA 183	COURSE	Revise	1st Read	BUSINESS	MEDICAL OFFICE ADMINISTRATION	Cyclical	Carried	Possidon/Paransky
*38	MOA 184	COURSE	Revise	1st Read	BUSINESS	MEDICAL OFFICE ADMINISTRATION	Cyclical		
	Items 37-38 taken together. MSC to approve a 2 nd read.							Carried	Possidon/Conner-Gaten
*39	MUSIC 154	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical	Carried	Sparfeld/Paransky
*40	MUSIC 157	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical		
*41	MUSIC 202	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical		
*42	MUSIC 236	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical		

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*43	MUSIC 237	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	MUSIC	Cyclical		
Items 39-43 taken together. MSC to approve a 2 nd read.								Carried	Sparfeld/Conner-Gaten
*44	NS 213	COURSE	Revise	1st Read	HEALTH SCIENCES	NURSING	Cyclical	Carried	Dudley/Calderone
MSC to approve a 2 nd read.								Carried	Dudley/Conner-Gaten
*45	PE 108	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical	Carried	Calderone/Parypinski
*46	PE 150	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*47	PE 151	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*48	PE 152	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*49	PE 180	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*50	PE 181	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*51	PE 182	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*52	PE 202	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*53	PE 203	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
*54	PE 204	COURSE	Revise	1st Read	KINESIOLOGY	PHYSICAL EDUCATION	Cyclical		
Items 45-54 taken together. MSC to approve a 2 nd read.								Carried	Calderone/Parypinski

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*%55	SOC 141A	COURSE	Revise	1st Read	SOCIAL SCIENCES	SOCIOLOGY	Substantial	Carried	Stonis/Conner-Gaten
*%56	SOC 131	COURSE	Revise	1st Read	SOCIAL SCIENCES	SOCIOLOGY	Substantial		
Items 55-56 taken together. MSC to approve a 2 nd read.								Carried	Stonis/Parypinski
MSC to approve advisories.								Carried	Stonis/Conner-Gaten
*57	THTR 102	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical	Carried	Sparfeld/ConnerGaten
*58	THTR 103	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*59	THTR 106	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*60	THTR 107	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*61	THTR 111	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*62	THTR 112	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*63	THTR 132	COURSE	Create	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	New	Carried	Sparfeld/ConnerGaten

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*64	THTR 140	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*65	THTR 155	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*66	THTR 160	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*67	THTR 162	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
*68	THTR 164	COURSE	Revise	1st Read	VISUAL PERFORMING ARTS	THEATRE ARTS	Cyclical		
	Items 57-62 and 64-68 taken together. MSC to approve items 57-62, 65, and 68 for a 2 nd read.							Carried	Sparfeld/Conner-Gaten
	Read Only								
%69	AD ST 101	COURSE	Revise	1 st Read	HEALTH SCIENCES	ALCOHOL & DRUG STUDIES	Nonsubstantial	Carried	Sparfeld/Dudley
	Archive								
70	NS 255	COURSE	Archive	Read Only	HEALTH SCIENCES	NURSING	Deactivate	Carried	Dudley/Stonis
71	NS 277	COURSE	Archive	Read Only	HEALTH SCIENCES	NURSING	Deactivate		
	Items 70-71 taken together.								
Programs									

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2nd Reads								
	None								
	1st Reads								
*72	Architectural Drafting & Design (AS)	PROGRAM	Revise	1st Read	TECH AVIATION	ARCHITECTURE	Cyclical	Carried	Herwerth/Sparfeld
*73	Architectural Drafting & Design (Cert)	PROGRAM	Revise	1st Read	TECH AVIATION	ARCHITECTURE	Cyclical		
	Items 72-73 taken together. MSC to approve a 2 nd read.							Carried	Herwerth/Garagliano
*74	Armenian Language (AA)	PROGRAM	Revise	1st Read	LANGUAGE ARTS	ARMENIAN	Cyclical		
*75	Armenian Language (Cert)	PROGRAM	Revise	1st Read	LANGUAGE ARTS	ARMENIAN	Cyclical		
*76	Art History (AA-T)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	ART	Nonsubstantial	Carried	Sparfeld/Parypinski
*77	Business Administration 2.0 (AS-T)	PROGRAM	Revise	1st Read	BUSINESS	BUSINESS ADMINISTRATION	Nonsubstantial	Carried	Possidon/Sparfeld
*77A	Computer Networking (Cert)	PROGRAM	Revise	1st Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Cyclical		

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*78	Digital Photography (AS)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*79	Digital Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*80	Digital Photography Technician (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*81	Drone Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*82	Film, Television, and Electronic Media (AS-T)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	FILM, TELEVISION, AND ELECTRONIC MEDIA	Substantial	Carried	Sparfeld/Stonis
	MSC to approve a 2 nd read.							Carried	Sparfeld/Conner-Gaten
*83	Interior Architecture & Design (Cert)	PROGRAM	Create	1st Read	TECH AVIATION	ARCHITECTURE	New	Carried	Herwerth/Parypinski
*84	Photographic Lighting (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*85	Photography (AA)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*86	Photography (AS)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*87	Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*88	Physics (AS-T)	PROGRAM	Revise	1st Read	PHYSICAL SCIENCES	PHYSICS	Cyclical	Carried	Jamieson/Sparfeld
	MSC to approve a 2 nd read.							Carried	Jamieson/Sparfeld
*89	Social Work and Human Services (AA-T)	PROGRAM	Revise	1 st Read	SOCIAL SCIENCES	SOCIOLOGY	Cyclical	Carried	Stonis/Parypinski
*90	Sociology (AA-T)	PROGRAM	Revise	1 st Read	SOCIAL SCIENCES	SOCIOLOGY	Cyclical		
	Items 89-90 taken together.								
*91	Spanish (AA-T)	PROGRAM	Revise	1st Read	LANGUAGE ARTS	SPANISH	Substantial	Carried	Garagliano/Calderone
	MSC to approve a 2 nd read.							Carried	Garagliano/Calderone
*92	Traditional Photography (Cert)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	PHOTOGRAPHY	Cyclical		
*93	Visual Arts: Three Dimensional (AA)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	ART	Cyclical		

Items with (*) need review. Items with (%) have advisory change.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
*94	Visual Arts: Two Dimensional (AA)	PROGRAM	Revise	1st Read	VISUAL PERFORMING ARTS	ART	Cyclical		
	Only Reads								
	None								
	Archive								
	None								

Information/Technical Items

Proposal Name	Type	Stage	Division	Department	Note
CS/IS 112, CS/IS 135	COURSE	Read only	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	CIS Discipline added
POLS 102, POLS 103, POLS 104, POLS 108, POLS 111, POLS 112, POLS 114, POLS 115, POLS 170, POLS 171, POLS 48, POLS 49, POLS 50	COURSE	Read only	SOCIAL SCIENCES	POLITICAL SCIENCE	Common Course Numbering (CCN) change from POLS
PSYC 103, PSYC 104, PSYC 104H, PSYC 105, PSYC 106, PSYC 110, PSYC 113, PSYC 115, PSYC 131, PSYC 150, PSYC 170, PSYC 200, PSYC 203, PSYC 48, PSYC 49, PSYC 50	COURSE	Read only	SOCIAL SCIENCES	PSYCHOLOGY	CCN change from PSYCH
COMM 100, COMM 103, COMM 104, COMM 105, COMM 106, COMM 108,	COURSE	Read only	LANGUAGE ARTS	COMMUNICATION STUDIES	CCN change from SPCH

COMM 115, COMM 117, COMM 120, COMM 160, COMM 48, COMM 49,					
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MSC (Chavdrian/Sparfeld) to approve adding 15 extra minutes.

MSC (Stonis/Sparfeld) to approve adding 5 extra minutes.

Adjournment

The meeting was adjourned at 4:18pm.

Next C&I Committee Meeting: March 12, 2025 in SG 138

Minutes recorded and transcribed by Sarah White