

Glendale Community College
Curriculum & Instruction Committee Agenda
Wednesday, November 13
2:00-4:00PM, SG 137

Present (Voting Members): Paul Vera (Co-Chair), Claris Boghosian, Paolo Banaag, Bridget Bershad, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Catherine Dudley, Samantha Garagliano, Chris Herwerth, Corey Jamieson, Elis Lee, Paul Mayer, Mandy Nezami, Suzanne Palermo, Vladimir Paransky, Joana Parypinski, Kim Perner, Sophia Possidon, Tobin Sparfeld, Michelle Stonis

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Alexandra Evans, Ed Karpp, Piper Rooney, Freddy Saucedo, Nancy Traynor, David Yamamoto

Absent (Voting Members): Kohar Kesian, Michael Ritterbrown (Co-Chair), Karoline Rostamiani

Guests: Maria Kretzmann (Proxy for Karoline Rostamiani), Paul Brazeau, Mike Allen

Call to Order

C&I Committee Co-Chair Paul Vera called the meeting to order at 2:03 pm.

Approval of Minutes

MSC (Stonis/Kretzmann) to approve the minutes from the October 23, 2024 Curriculum & Instruction Committee.

Announcements

Approved DE Addenda: None (Rooney)

Prelim Review Deadlines for Spring 2025 (Vera)

CORs & Programs Needing Updates (Vera)

DEIA and C&I Training (Evans, Vera)

Training for New C&I Reps (Vera)

Ongoing Business

eLumen Update (Traynor)

Articulation Update (Bershad) 12/13 Deadline to submit for Cal-GETC

New Business

Approval of 6 CCN courses in eLumen (Traynor)

Nancy T: Any course with one of these as an advisory must be updated too. If ENGL 101 and/or ESL 151 really isn't needed to succeed in the class, consider removing it. Also, those classes aren't equivalent levels, so if ENGL 101 is really needed, consider removing ESL 151. Elis L: Divisions can ask CESLD for advice on whether ESL 151 students would be able to handle the content in their classes. Nancy explained that divisions should also be looking at any advisories outside of their discipline and getting data to support the need for those. Nancy also showed how these new courses will look in eLumen. Course descriptions will have required content from the state. DEIA or other necessary info can be added, but it should not be very long. Methods of Evaluation, Objectives, and Content are all a little different. For example, no hours are listed in the Content area. Michelle S thought hours were required, so that will have to be clarified. Tobin S asked about duplicate topics in content. Nancy said only additional items should be added in subtopics below.

GE Requirements Approval Process (Bershad)

The list of potential courses needs to be populated before the next meeting, then the courses will be voted on at that meeting and the following one. If classes are included in more than one category, they can't be double counted. There was discussion about coming up with a way to clarify requirements, transferability, etc. for students. MSC (Stonis/Parypinski) to allow courses to be included in more than one category.

DEIA Course Catalog Descriptions and Content Checklist (Evans)

Alexandra presented her checklist and will be making it available for everyone.

Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2nd Reads								
1	GEOG 102H	COURSE	Create	2 nd Read	SOCIAL SCIENCES	GEOGRAPHY	New	Carried	Stonis/Paransky
2	GEOG 108	COURSE	Create	2 nd Read	SOCIAL SCIENCES	GEOGRAPHY	New	Carried	Stonis/Calderone
3	MATH 104EN	COURSE	Create	2 nd Read	MATH	MATH	New	Carried	Palermo/ Conner-Gaten
4	MATH 104ES	COURSE	Create	2 nd Read	MATH	MATH	New		

	Items 3&4 taken together. Nancy: 104EN will have to use NC Adult Basic Skills coding, but can have a MATH prefix.								
5	MUSIC 124	COURSE	Create	2 nd Read	VISUAL AND PERFORMING ARTS	MUSIC	New	Carried	Sparfeld/ Parypinski
	Items 5&7 taken together.								
6	ST DV 110	COURSE	Create	2 nd Read	STUDENT SERVICES	STUDENT DEVELOPMENT	New	Carried	Banaag/Sparfeld
7	THTR 124	COURSE	Create	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	New		
	1st Reads								
*8	CSIS 130	COURSE	Revise	1 st Read	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Cyclical	Carried	Paransky/ Possidon
	MSC to approve for a 2 nd read.							Carried	Paransky/ Possidon
%*9	ECT 100	COURSE	Revise	1 st Read	TECH/AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical	Carried	Herwerth/ Conner-Gaten
%*10	ECT 110	COURSE	Revise	1 st Read	TECH/AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
%*11	ECT 113	COURSE	Revise	1 st Read	TECH AVIATION	ELECTRONICS & COMPUTER TECHNOLOGY	Cyclical		
	Items 9-11 taken together. MSC to approve advisories.							Carried	Herwerth/ Conner-Gaten
%*12	KIN 146	COURSE	Revise	1 st Read	KINESIOLOGY	KINESIOLOGY	Substantial	Carried	Calderone/ Banaag
	Pre-req was changed to a co-req/pre-req. MSC to approve advisories.							Carried	Calderone/ Conner-Gaten
	MSC to approve for a 2 nd read.							Carried	Calderone/ Parypinski
%13	MATH 134	COURSE	Revise	1 st Read	MATHEMATICS	MATHEMATICS	Substantial	Carried	Palermo/ Kretzmann

	Needs 1.5 hours of lab added for algebra review. MSC to approve advisories. Kim P asked about ABSE 121 being an advisory. When this comes back, advisories may need to be voted on again.							Carried	Palermo/Mayer
*14	THTR 47	COURSE	Revise	1 st Read	VISUAL PERFORMING ARTS	THEATER ARTS	Substantial	Carried	Sparfeld/ Paransky
*15	THTR 48	COURSE	Revise	1 st Read	VISUAL PERFORMING ARTS	THEATER ARTS	Substantial		
*16	THTR 49	COURSE	Revise	1 st Read	VISUAL PERFORMING ARTS	THEATER ARTS	Substantial		
*17	THTR 50	COURSE	Revise	1 st Read	VISUAL PERFORMING ARTS	THEATER ARTS	Substantial		
	Items 14-17 taken together. MSC to approve for a 2 nd read.							Carried	Sparfeld/Dudley
	Only Reads (Nonsubstantial)								
	None								
	Tech/Info Items								
	None								
	Archive								
18	ACCTG 110	COURSE	Archive	OnlyR	BUSINESS	ACCOUNTING	Deactivation	Carried	Paransky/ Sparfeld
19	ACCTG 170	COURSE	Archive	OnlyR	BUSINESS	ACCOUNTING	Deactivation		
20	CS/IS 119	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Deactivation		
21	CS/IS 126	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Deactivation		

22	CS/IS 180	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Deactivation		
23	CS/IS 263	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE INFORMATION SYSTEMS	Deactivation		
Items 18-23 taken together.									
Programs									
2nd Reads									
24	Creative Writing (Cert)	PROGRAM	Revise	2 nd Read	ENGLISH	ENGLISH	Cyclical	Carried	Parypinski/ Paransky
25	Music History (Cert)	PROGRAM	Create	2 nd Read	VISUAL AND PERFORMING ARTS	MUSIC	New	Carried	Sparfeld/ Paransky
26	Music Theory (Cert)	PROGRAM	Create	2 nd Read	VISUAL AND PERFORMING ARTS	MUSIC	New		
27	Piano (Cert)	PROGRAM	Create	2 nd Read	VISUAL AND PERFORMING ARTS	MUSIC	New		
Items 25-27 taken together.									
1st Reads									
*28	Entrepreneurship/Small Business (AS)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/ Paransky
*29	Entrepreneurship/Small Business II (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical		
*30	Entrepreneurship/Small Business I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
Items 28-30 taken together. They want these to be stackable certificates and an AS. Nancy: Item 30 is 8 units, not 9. Needs to be corrected in eLumen.									

*31	Financial Planning & Investment I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New	Carried	Possidon/Dudley
*32	Human Resources Assistant I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
*33	Insurance Professional I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
*34	International Business I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
*35	Management I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
Items 31-35 taken together.									
*36	Marketing (AS)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/Banaag
*37	Marketing II (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical		
*38	Marketing I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
Items 36-38 taken together. They want these to be stackable certificates and an AS. Nancy: Item 38 needs LMI data.									
*39	Social Media Marketing I (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New	Carried	Possidon/Paransky
*40	Social Media Marketing II (Cert)	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New		
Items 39-40 taken together.									
	Only Reads (Nonsubstantial)								
	None								
	Tech/Info Items								
	None								
	Archive								
41	Bookkeeping (AS)	PROGRAM	Archive	OnlyR	BUSINESS	ACCOUNTING	Deactivation	Carried	Possidon/Paransky

42	Bookkeeping (Cert)	PROGRA M	Archive	OnlyR	BUSINESS	ACCOUNTING	Deactivation		
43	Computerized Accounting Specialist (Cert)	PROGRA M	Archive	OnlyR	BUSINESS	ACCOUNTING	Deactivation		
Items 41-43 taken together.									

Adjournment

The meeting was adjourned at 3:44pm.

Next C&I Committee Meeting: November 27, 2-4pm, SG137

Minutes recorded and transcribed by Sarah White