

Glendale Community College
Curriculum & Instruction Committee Minutes
Wednesday, October 23, 2024, 2:00-4:00PM, SG 137

Present (Voting Members): Paul Vera (Co-Chair), Claris Boghosian, Paolo Banaag, Bridget Bershad, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Samantha Garagliano, Chris Herwerth, Corey Jamieson, Kohar Kesian, Elis Lee, Paul Mayer, Mandy Nezami, Suzanne Palermo, Vladimir Paransky, Joanna Parypinski, Kim Perner, Sophia Possidon, Tobin Sparfeld, Michelle Stonis

Present (Resource, Non-Voting): Ed Karpp, Piper Rooney, David Yamamoto, Terrence Yu, Nancy Traynor (Proxy Vote for Michael Ritterbrown)

Absent (Voting Members): Catherine Dudley, Michael Ritterbrown (Co-Chair)

Guests: Maria Kretzmann (Proxy for Karoline Rostamiani), Tracie Grove, Abraham Baca, Paul Brazeau, Jeremy Talaoc, Gevork Demirchyan, Andrew Feldman, Beth Kronbeck

Call to Order

C&I Committee Co-Chair Paul Vera called the meeting to order at 2:00 pm.

Approval of Minutes

MSC (Garagliano/Banaag) to approve the minutes from the October 9, 2024 Curriculum & Instruction Committee. Corrections: Paolo Banaag was absent, and his proxy was Molly Mercer. Michelle Stonis asked to be added to the list of people who spoke about the American Institutions requirement. Paul removed the word “only” in regards to how many students pursue local degrees.

Announcements

Approved DE Addenda (Rooney) Please note the list of approved courses, which are in the agenda in BoardDocs.

Prelim Review Deadlines for Spring 2025 (Vera)

CORs & Programs Needing Updates (Vera) List included in the BoardDocs agenda.

DEIA and C&I Training (Evans, Vera) 10/28 Session on Student-Friendly Language, C&I Rep training in November, Reimagining CORs through DEIA lens in Winter or Summer 2025

Ongoing Business

eLumen Update (Traynor)

Articulation Update (Bershad) Bridget advised waiting to offer a course until it has gotten UC/CSU approval.

New Business

Vote on GE Requirements for Local AA and AS Degrees (Vera) MSC (Banaag/Paransky) to take a vote on the 21-unit requirement. The motion passed with 10 “yay” votes to 9 “nay” votes. Bridget will send descriptions of the requirement areas. Next task is to approve the courses that will be included in these requirements.

November 2024 and February 2025 C&I Calendar Date Changes (Vera) MSC (Mayer/Paransky) to approve changes. Dates are in BoardDocs.

Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2nd Reads								
%1	AT 125	COURSE	Revise	2 nd Read	TECH/AVIATION	AVIATION	Cyclical	Tabled	(Herwerth/Paransky)
%2	AT 138	COURSE	Revise	2 nd Read	TECH/AVIATION	AVIATION	Cyclical		
Items 1&2 taken together. Still working on acronyms.									
%3	AT 49	COURSE	Revise	2 nd Read	TECH/AVIATION	AVIATION	Cyclical	Carried	(Herwerth/Garagliano)
%4	AT 50	COURSE	Revise	2 nd Read	TECH/AVIATION	AVIATION	Cyclical		
Items 3&4 taken together.									
5	THTR 100	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial	Carried	Sparfeld/Parypinski
6	THTR 104	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
7	THTR 109	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
8	THTR 110	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
9	THTR 113	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		

10	THTR 121	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
11	THTR 123	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
12	THTR 135	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
13	THTR 136	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
14	THTR 171	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
15	THTR 172	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
16	THTR 180	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
17	THTR 181	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
18	THTR 182	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
19	THTR 183	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
20	THTR 184	COURSE	Revise	2 nd Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
	Items 5-20 taken together. Nancy: every TART courses needs to come through before changes can be made to the prefixes. TART/THTR 136 changing from 1 lec/6 lab hours to 2 lec/3 lab hours.								
21	1 st Reads								

22	CULIN 48	COURSE	Revise	1st Read	TEHCNOLOGY AND AVIATION	CULINARY ARTS	Cyclical	Carried	Herwerth/Calderone
	Nancy has updated the description to the standard one. MSC to approve for a 2nd read.							Carried	Herwerth/Kretzmann
*23	EMT 138	COURSE	Revise	1 st Read	HEALTH SCIENCES	EMERGENCY MEDICAL TECHNICIAN	Cyclical	Carried	Kesian/Possidon
*24	EMT 139	COURSE	Revise	1 st Read	HEALTH SCIENCES	EMERGENCY MEDICAL TECHNICIAN	Cyclical		
*25	EMT 140	COURSE	Revise	1 st Read	HEALTH SCIENCES	EMERGENCY MEDICAL TECHNICIAN	Cyclical		
*26	EMT 141	COURSE	Revise	1 st Read	HEALTH SCIENCES	EMERGENCY MEDICAL TECHNICIAN	Cyclical		
	Items 23-26 taken together. Nancy: EMT 140 units have changed from 8.5-9 because of the ride along hours. MSC to approve for a 2nd read.							Carried	Kesian/Sparfeld
*27	GEOG 102H	COURSE	Create	1 st Read	SOCIAL SCIENCES	GEOGRAPHY	New	Carried	Stonis/Calderone
*28	GEOG 108	COURSE	Create	1 st Read	SOCIAL SCIENCES	GEOGRAPHY	New		
	Items 27&28 taken together. GEOG 108 is cross listed with HLTH 108, so changes made to that class need to be made in this one too.								
*29	MATH 104EN	COURSE	Create	1 st Read	MATH	MATH	New	Carried	Palermo/Kretzmann
*30	MATH 104ES	COURSE	Create	1 st Read	MATH	MATH	New		
	Items 29&30 taken together. Discussion regarding how to handle 104EN in Peoplesoft and eLumen since MATH is not a noncredit prefix. Also, it is not easy for students to take credit and noncredit courses at the same time; process should be improved.								
*31	MUSIC 124	COURSE	Create	1 st Read	VISUAL AND PERFORMING ARTS	MUSIC	New	Carried	Sparfeld/Parypinski
*32	ST DV 110	COURSE	Create	1 st Read	STUDENT SERVICES	STUDENT DEVELOPMENT	New	Carried	Banaag/Lee
	Joanna: The description needs commas instead of semi-colons. Kohar: Verb tenses also need to be changed.								

*33	THTR 124	COURSE	Create	1 st Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	New		
	Items 31&33 taken together. These courses are cross listed.								
	Only Reads (Nonsubstantial)								
	None								
	Tech/Info Items								
	None								
	Archive								
	None								
	Programs								
	2nd Reads								
	None								
	1st Reads								
*34	Armenian Language (AA-T)	PROGRAM	Revise	1 st Read	LANGUAGE ARTS	ARMENIAN	Cyclical	Tabled	Garagliano/Lee
	Tabled because the cert needs to come through as well.								
*35	Film, Television and Media Arts (AA)	PROGRAM	Revise	1 st Read	VISUAL AND PERFORMING ARTS	FILM, TELEVISION AND MEDIA ARTS	Cyclical	Carried	Sparfeld/Paransky
	Updated the title, and made the degree more general. MSC to approve for a 2nd read.							Carried	Sparfeld/Possidon
*36	Financial Planning & Investment (AS)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/Paransky
*37	Financial Planning & Investment (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical		

	Items 36&37 taken together. Removed courses that are no longer offered. MSC to approve for a 2nd read.							Carried	Possidon/Kretzmann
*38	General Business (AS)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/Paransky
*39	General Business (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical		
	Items 38&39 taken together. Removed courses that are no longer offered. MSC to approve for a 2nd read.							Carried	Possidon/Paransky
*40	Insurance Professional (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/Paransky
	Removed courses that are no longer offered. MSC to approve for a 2nd read.							Carried	Possidon/Garagliano
*41	International Business (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/Conner-Gaten
*42	International Business (AS)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical		
	Items 41&42 taken together. Removed courses that are no longer offered. MSC to approve for a 2nd read.							Carried	Possidon/Garagliano
*43	Kinesiology (AA-T)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Calderone/Kretzmann
	Updated PLOs and courses. Nancy will be updating the TMC. MSC to approve for a 2nd read.							Carried	Calderone/Boghosian
*44	Management (AS)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical	Carried	Possidon/Chavdrian
*45	Management (Cert)	PROGRAM	Revise	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	Cyclical		
	Items 44&45 taken together. Removed courses that are no longer offered. David: PLOs should be updated. MSC to approve for a 2nd read.							Carried	Possidon/Chavdrian
*46	Mathematics (AS-T)	PROGRAM	Revise	1 st Read	MATH	MATH	Cyclical	Carried	Palermo/Chavdrian
	Everything has been updated since it came through blank from old system. Nancy will check the TMC. MSC to approve for a 2nd read.							Carried	Palermo/Parypinski
*47	Music History (Cert)	PROGRAM	Create	1 st Read	VISUAL AND PERFORMING ARTS	MUSIC	New	Carried	Sparfeld/Parypinski

*48	Music Theory (Cert)	PROGRAM	Create	1 st Read	VISUAL AND PERFORMING ARTS	MUSIC	New		
*49	Piano (Cert)	PROGRAM	Create	1 st Read	VISUAL AND PERFORMING ARTS	MUSIC	New		
	Items 47-49 taken together.								
	Only Reads (Nonsubstantial)								
	None								
	Tech/Info Items								
	None								
	Archive								
	None								

Adjournment

The meeting was adjourned at 3:15pm.

Next C&I Committee Meeting: November 13, 2-4pm, SG137

Minutes recorded and transcribed by Sarah White