

**Glendale Community College
Curriculum & Instruction Committee Minutes
Wednesday, October 9, 2024, 2:00-4:00PM
SG 137**

Present (Voting Members): Paul Vera (Co-Chair), Michael Ritterbrown (Co-Chair), Claris Boghosian, Paolo Banaag, Bridget Bershad, Erin Calderone, Tamar Chavdrian, Aisha Conner-Gaten, Samantha Garagliano, Chris Herwerth, Corey Jamieson, Kohar Kesian, Elis Lee, Paul Mayer, Suzanne Palermo, Vladimir Paransky, Joanna Parypinski, Kim Perner, Sophia Possidon, Tobin Sparfeld, Michelle Stonis

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Alexandra Evans, Ed Karpp, Jolie Morris, Freddy Saucedo, Nancy Traynor, Piper Rooney, David Yamamoto, Terrence Yu

Absent (Voting Members): Karoline Rostamiani, Catherine Dudley

Guests: Maria Kretzmann (Proxy for Karoline Rostamiani), Kimzey McGrath, Sosie Berg, Mandy Nezami, Hazel Ramos, Kevin Mack, Beth Kronbeck, Paul Brazeau

Call to Order

C&I Committee Co-Chair Paul Vera called the meeting to order at 2:02 pm.

Approval of Minutes

MSC (Calderone/Conner-Gaten) to approve the minutes from the September 25, 2024 Curriculum & Instruction Committee.

Announcements

Approved DE Addenda

Please note the list of approved courses, which was included in the agenda. The list is being updated.

Ongoing Business

Prelim Review Deadlines for Spring 2025 (new and cyclical CORs and programs)

- Friday January 10
- Wednesday, February 12
- Thursday, March 6
- Wednesday, April 3 (final deadline for spring semester)

The role of C&I in promoting DEIA at GCC (Evans, Ritterbrown, Vera, C&I Committee)

- Student-Friendly Language Workshop (October)
- C&I Rep Training (November)
- Re-Imagining the COR Through DEIA Lense (Winter 2025)

New Business

C&I Calendar Dates Change

MSC (Conner-Gaten/Kretzmann) to approve a change to the October 2024 C&I due dates.

Title 5 Task Force Results (Vera)

- Paul explained the 3 options that the task force voted on:
 - Option 1 (21 units, minimum Title 5 requirements only)
 - Option 2 (24 units, Title 5 requirements + 3-unit Health/Wellness, no waivers)
 - Option 3 (27 units, Title 5 requirements + 3-unit Health/Wellness & +3-unit American Institutions requirement, tiered waivers)
- Beth Kronbeck, Kevin Mack, and Erin Calderone each spoke about the reason they feel the courses in their divisions should not be removed from the local requirements.
- Aisha explained that she voted in the task force for the 24-unit option as a middle ground and asked for clarification about what we do with these options. Paul: We're just making a recommendation to Academic Senate.
- Clarification was given regarding local versus transfer degrees and the units needed to complete them, as well as how many students are going for the local degrees (only about 25%).
- Several people voiced their concerns about requiring too many units and losing students to other schools, and others stressed the importance of maintaining standards, not just trying to do what's fastest.
- Tobin pointed out a solution Bridget had mentioned—having different requirements for AA and AS.
- Some people feel like the units isn't the problem. It's "lost students" that are the issue. Piper pointed out that Guided Pathways and Promise+ are already dealing with that.
- Erin pointed out that we aren't adding any extra units even with the 27 option since we currently require 33 units.
- ASGCC student rep Tamar student said she just wants the fastest way to get done, and ASGCC student rep Claris said 27 is fine but program requirements aren't always clear, which is a bigger issue.
- Michelle Stonis wanted to recommend to Senate that they coordinate with outreach to improve/expand orientation, but counselors present said that it is a question of students going to counseling, not orientation.
- "Tiered waivers" was removed from Option 3.
- MSC (Stonis/Calderone) to add 5 minutes to the meeting.
- A vote was taken on the 3 options:
- Voting results:
 - Option 1 = 10 votes
 - Option 2 = 3 votes
 - Option 3 = 9 votes

Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

Items with (*) need to be reviewed . Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2ND reads								
1	CS/IS 270	COURSE	Create	2 nd Read	BUSINESS	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical	Carried	Possidon/Paransky
2*	PARED 10	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical	Tabled	Perner/Conner-Gaten
3*	PARED 11	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
4*	PARED 20	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
5*	PARED 21	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
6*	PARED 22	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
7*	PARED 30	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
8*	PARED 31	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
9*	PARED 41	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
10*	PARED 50	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		

11*	PARED 51	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
12*	PARED 54	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
13*	PARED 60	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
14*	PARED 70	COURSE	Revise	2 nd Read	NONCREDIT BUSINESS/LIFE SKILLS	PARENT EDUCATION	Cyclical		
Items 2-14 taken together.									
1st Reads									
15* %	AT 125	COURSE	Revise	2 nd Read	TECH/AVIATION	AVIATION	Cyclical	Carried	Herwerth/Calderone
Amended from 2 nd to 1 st read.									
16* %	AT 138	COURSE	Revise	1 st Read	TECH/AVIATION	AVIATION	Cyclical		
17* %	AT 49	COURSE	Revise	1 st Read	TECH/AVIATION	AVIATION	Cyclical		
18*	AT 50	COURSE	Revise	1 st Read	TECH/AVIATION	AVIATION	Cyclical		
Items 15-18 taken together. Acronyms need to be spelled out. MSC to approve advisories.								Carried	Herwerth/Parypinski
19%	ESL 10	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial	Carried	Mayer/Sparfeld
20%	ESL 15	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
21%	ESL 20	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
22%	ESL 25	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
23%	ESL 30	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
24%	ESL 40	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
25%	ESL 45	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
26%	ESL 50	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
27%	ESL 55	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
28%	ESL 70	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
29%	ESL 80	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
30%	ESL 81	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
31%	ESL 82	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
32%	ESL 85	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
33%	ESL 95	COURSE	Revise	1 st Read	NONCREDIT ESL	NONCREDIT ESL	Substantial		
Items 19-33 taken together. MSC to approve for a 2 nd read								Carried	Mayer/Sparfeld

	Adding pre-reqs to all courses so students can't enroll in classes beyond their level. MSC to approve advisories.							Carried	Mayer/Kretzmann
34	THTR 100	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial	Carried	Sparfeld/Parypinski
35	THTR 104	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
36	THTR 109	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
37	THTR 110	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
38	THTR 113	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
39	THTR 121	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
40	THTR 123	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
41	THTR 135	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
42	THTR 136	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
43	THTR 171	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
44	THTR 172	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
45	THTR 180	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
46	THTR 181	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
47	THTR 182	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
48	THTR 183	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
49	THTR 184	COURSE	Revise	1 ST Read	VISUAL AND PERFORMING ARTS	THEATER ARTS	Substantial		
	Items 34-49 taken together. Maria Kretzmann opposed since it will require many programs to come through and the prefix may have to be redone again with common course numbering.								
	Only Reads (Nonsubstantial)								

50%	ENGL 114	COURSE	Revise	OnlyR	ENGLISH	ENGLISH	Nonsubstantial	Carried	Parypinski/Kretzmann
51%	ENGL 115	COURSE	Revise	OnlyR	ENGLISH	ENGLISH	Nonsubstantial		
52%	ENGL 118	COURSE	Revise	OnlyR	ENGLISH	ENGLISH	Nonsubstantial		
	Items 50-52 taken together. Pre-reqs changed to recommended preps. MSC to approve advisories.							Carried	Parypinski/Kretzmann
53*	GEOG 171	COURSE	Revise	OnlyR	SOCIAL SCIENCES	GEOGRAPHY	Nonsubstantial	Carried	Stonis/Calderone
	Tech/Info Items								
54	SOC 131	COURSE	Revise	OnlyR	SOCIAL SCIENCES	SOCIOLOGY	Tech/Info	Tabled	Stonis/Garagliano
	Archive								
55	CABOT 162	COURSE	Archive	OnlyR	BUSINESS	COMPUTER APPLICATIONS AND BUSINESS OFFICE TECHNOLOGIES	Archive	Carried	Possidon/Paransky
56	CABOT 206	COURSE	Archive	OnlyR	BUSINESS	COMPUTER APPLICATIONS AND BUSINESS OFFICE TECHNOLOGIES	Archive		
57	CABOT 208	COURSE	Archive	OnlyR	BUSINESS	COMPUTER APPLICATIONS AND BUSINESS OFFICE TECHNOLOGIES	Archive		
58	CABOT 209	COURSE	Archive	OnlyR	BUSINESS	COMPUTER APPLICATIONS AND BUSINESS OFFICE TECHNOLOGIES	Archive		
59	CABOT 50	COURSE	Archive	OnlyR	BUSINESS	COMPUTER APPLICATIONS AND BUSINESS OFFICE TECHNOLOGIES	Archive		
	Items 55-59 taken together.								

60	CS/IS 132	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE/INFORMATION SYSTEMS	Archive	Carried	Possidon/Paransky
61	CS/IS 133	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE/INFORMATION SYSTEMS	Archive		
62	CS/IS 183	COURSE	Archive	OnlyR	BUSINESS	COMPUTER SCIENCE/INFORMATION SYSTEMS	Archive		
Items 60-62 taken together.									
63	ESL 83	COURSE	Archive	OnlyR	NONCREDIT ESL	NONCREDIT ESL	Archive	Carried	Mayer/Sparfeld
64	ETH S 102	COURSE	Archive	OnlyR	SOCIAL STUDIES	ETHNIC STUDIES	Archive	Carried	Stonis/Kretzmann
65	ETH S 111	COURSE	Archive	OnlyR	SOCIAL STUDIES	ETHNIC STUDIES	Archive		
66	ETH 2 124	COURSE	Archive	OnlyR	SOCIAL STUDIES	ETHNIC STUDIES	Archive		
Items 64-66 taken together.									
67	MATH 102S	COURSE	Archive	OnlyR	MATHEMATICS	MATHEMATICS	Archive		
68	MATH 90+	COURSE	Archive	OnlyR	MATHEMATICS	MATHEMATICS	Archive		
Items 67-68 taken together.								Carried	Palermo/Parypinski
69	MUSIC 185	COURSE	Archive	OnlyR	VISUAL/PERFORMING ARTS	MUSIC	Archive		
70	MUSIC 186	COURSE	Archive	OnlyR	VISUAL/PERFORMING ARTS	MUSIC	Archive		
Items 69-70 taken together.								Carried	Sparfeld/Chavdrian
71	PHILO 118	COURSE	Archive	OnlyR	SOCIAL STUDIES	PHILOSOPHY	Archive	Carried	Stonis/Conner-Gaten
72	POL S 110	COURSE	Archive	OnlyR	SOCIAL STUDIES	POLITICAL SCIENCE	Archive		
73	POL S 110H	COURSE	Archive	OnlyR	SOCIAL STUDIES	POLITICAL SCIENCE	Archive		
Items 71-73 taken together.									
74	SPCH 107	COURSE	Archive	OnlyR	LANGUAGE ARTS	SPEECH	Archive	Carried	Garagliano/Stonis

75	T ED 140	COURSE	Archive	OnlyR	TECH/AVAIATION	TECHNICAL EDUCATION	Archive	Carried	Herwerth/Mayer
76	T ED 142	COURSE	Archive	OnlyR	TECH/AVAIATION	TECHNICAL EDUCATION	Archive		
Items 75-76 taken together.									
Programs									
2nd Reads									
77*	Data Science (SA)	PROGRAM	Create	2 nd Read	BUSINESS	COMPUTER SCIENCE & INFORMATION SYSTEMS	New	Carried	Possidon/Paransky
1st Reads									
78*	Journalism (AA-T)	PROGRAM	Revise	1 st Read	LANGUAGE ARTS	JOURNALISM	Cyclical	Carried	Garagliano/Parypinski
MSC to approve for a 2 nd read.								Carried	Stonis/Garagliano
79*	Liberal Arts: Arts and Humanities Emphasis (AA)	PROGRAM	Revise	1 st Read	STUDENT SERVICES	STUDENT DEVELOPMENT	Substantial	Carried	Bershad/Paransky
80*	Liberal Arts: Science and Mathematics Emphasis (AA)	PROGRAM	Revise	1 st Read	STUDENT SERVICES	STUDENT DEVELOPMENT	Substantial		
81*	Liberal Arts: Social and Behavioral Sciences Emphasis (AA)	PROGRAM	Revise	1 st Read	STUDENT SERVICES	STUDENT DEVELOPMENT	Substantial		
Items 79-81 taken together. MSC to approve for a 2 nd read.								Carried	Bershad/Calderone
83*	Social Media Marketing	PROGRAM	Create	1 st Read	BUSINESS	BUSINESS ADMINISTRATION	New	Carried	Possidon/Paransky

	(Basic Certificate)								
Nancy: The names of these two certificates are too similar and should be changed to differentiate them.									
	Only Reads (Nonsubstantial)								
84	English (AA-T)	PROGRAM	Revise	OnlyR	ENGLISH	ENGLISH	Nonsubstantial	Carried	Parypinski/Sparfeld
85	Geology (AS-T)	PROGRAM	Revise	OnlyR	PHYSICAL SCIENCE	GEOLOGY	Nonsubstantial	Carried	Jamieson/Sparfeld
86	Music (AA-T)	PROGRAM	Revise	OnlyR	VISUAL/PERFORMING ARTS	MUSIC	Nonsubstantial	Carried	Sparfeld/Parypinski
87	Spanish (AA-T)	PROGRAM	Revise	OnlyR	LANGUAGE ARTS	SPANISH	Nonsubstantial	Carried	Garagliano/Kretzmann
	Tech/Info Items								
	None								
	Archive								
	None								

Please note the list of CORs and programs needing updates in 2024-2025, which was included in the agenda.

Adjournment

The meeting was adjourned at 4:03pm.

Next C&I Committee Meeting: October 23, 2-4pm, SG137

Minutes recorded and transcribed by Sarah White