

**Glendale Community College
Curriculum & Instruction Committee Minutes
Wednesday, March 27, 2:00-4:00PM, SG 137**

Present (Voting Members): Francien Rohrbacher (Co-Chair), Michael Ritterbrown (Co-Chair), Bridget Bershad, Erin Calderone, Aisha Conner-Gaten, Catherine Dudley, Corey Jamieson, Paul Mayer, Vladimir Paransky, Joanna Parypinski, Kim Perner, Karoline Rostamiani, Tobin Sparfeld, Rita Zobayan, Samantha Garagliano, Chris Herwerth, Michelle Stonis, Paul Vera

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Alexandra Evans, Jolie Morris, Piper Rooney, Freddy Saucedo, Nancy Traynor, David Yamamoto,

Absent (Voting Members): Suzanne Palermo, Kohar Kesian, Sophia Possidon

Guests: Gevork Demirchyan (Proxy for Suzanne Palermo), Sona Donayan

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:06 p.m.

Approval of Minutes

MSC (Conner-Gaten/Sparfeld) to approve the minutes from the March 13, 2024 Curriculum & Instruction Committee

Announcements

Courses Approved for C-ID: None

Grad Requirements Updates:

PHILO 101H	Arts, Foreign Language, Literature and Philosophy
T ART 113	Arts, Foreign Language, Literature and Philosophy

Please note the list of approved DE Addenda, which was included in the agenda.

Ongoing Business

Credit for Prior Learning (CPL) Catalog Statement (**Rohrbacher**)

MSC to approve (Dudley/Conner-Gaten)

Fran: We have AR4235 from 2021, but we also need a catalog Statement. Michael R: It should refer students to the AR.

Paul M.: There has been a request for compensation from the faculty. Fran/Michael: It will need to go through the Guild.

Students can gain credit for prior learning (CPL)—college credit awarded for certain college-level skills and knowledge gained outside a college classroom). Skills and knowledge may include work experience or training (apprenticeships, internships), military service/training, government training, volunteering/community service, and independent study. GCC uses an assessment process to evaluate a student's knowledge gained from qualified prior experience. For example, students may need to take an exam, submit a portfolio, possess Industry recognized credentials, or provide military transcripts. To find out more about the CPL process, please speak with an academic counselor or Admissions and Records. (Include something about completing the Credit for Prior Learning assessment petition? Include something about consulting with Division Chair?)

Title 5 Task Force Update (**Rohrbacher, Vera**)

Fran: No recommendations yet, just looked at options. They first need to gather data on which local degrees are being awarded. They are meeting again on 4/22 and are aiming to get recommendations by the end of the semester. Fran will forward the minutes to the committee.

Prelim Review Deadlines for spring 2024 (new and cyclical CORs and programs)

- 4/3 (final deadline for spring semester)

You can submit updates (substantial/nonsubstantial/info-tech) and archives/deletions on an ongoing basis. Last day to submit non-cyclical proposals: **June 5**

The role of C&I in promoting DEIA at GCC (**Evans, Ritterbrown, Rohrbacher, C&I Committee**)

- Let's chat about ideas for spring workshops!

Katie Dudley will be hosting a DEIA in Nursing workshop. Please submit ideas for a 2nd one.

eLumen Updates (**Rohrbacher, Traynor**)

- None

Title 5 Implementation of Ethnic Studies and the Cultural Diversity Requirement (**Rohrbacher, Ritterbrown, Bershad**)

Aisha C.: Make sure divisions have input. Fran: Chairs can come to C&I the day of the vote, and their reps on the task force will be reporting to the divisions. Rita Z.: The vote should be delayed until after T5TF has finished their business.

The process for completing this change:

1. Discuss this change at C&I on 12/13
2. Discuss this change at C&I again Feb. 28. Possibly vote on redefining CD to Global Awareness/Appreciation
3. C&I Reps take this change to their division and discuss the change, decide which courses would be appropriate for a Global Awareness/Appreciation graduation requirement and vote on these changes.
4. C&I Reps bring these changes to the C&I committee and the committee votes on adding courses to the Global Awareness/Appreciation Graduation Requirement.
5. This change goes to Academic Affairs (and to Graduation Requirements if there is disagreement between C&I and Academic Affairs—see p. 86 of C&I Handbook). Changes go on to College Exec and BoT.

GCC's ILO #6: Reflect and act upon personal responsibility as local and global citizens; respect and appreciate social and cultural diversity and recognize the complexity of the world; value and articulate the significance of environmental sustainability and social justice.

New Business

Articulation update (**Bershad**)

Curriculum Action Items

Items with (*) need to be reviewed. Items with (%) have new or revised advisories.	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	CORs								
	2nd Reads								
1	SOC S	48	Create	2 nd Read	SOCIAL SCIENCES	SOCIAL SCIENCE	Create	Carried	Stonis/Conner-Gaten
	1st Reads						Cyclical		
2*	ACCTG	165	Revise	1 st Read	BUSINESS ADMINISTRATION	ACCOUNTING	Cyclical	Carried	Paransky/Calderone

3*	ACCTG	180	Revise	1 st Read	BUSINESS ADMINISTRATION	ACCOUNTING	Cyclical		
Items 2&3 taken together. MSC to approve a 2 nd read.								Carried	Paransky/Calderone
4*	ART	136	Revise	1 st Read	VISUAL AND PERFORMING ARTS	ART	Cyclical	Carried	Sparfeld/Paransky
5*	ART	195	Revise	1 st Read	VISUAL AND PERFORMING ARTS	ART	Cyclical		
6*	ART	245	Revise	1 st Read	VISUAL AND PERFORMING ARTS	ART	Cyclical		
7*	ART	49	Revise	1 st Read	VISUAL AND PERFORMING ARTS	ART	Cyclical		
Items 4-7 taken together. MSC to approve a 2 nd read.								Carried	Sparfeld/Mayer
8*	BUSAD	114	Revise	1 st Read	BUSINESS ADMINISTRATION	BUSINESS ADMINISTRATION	Cyclical	Carried	Paransky/Dudley
9*	BUSAD	116	Revise	1 st Read	BUSINESS ADMINISTRATION	BUSINESS ADMINISTRATION	Cyclical		
Items 8&9 taken together. MSC to approve a 2 nd read.								Carried	Paransky/Mayer
10*	CHEM	49	Revise	1 st Read	PHYSICAL SCIENCES	CHEMISTRY	Cyclical	Carried	Jamieson/Vera
11*	CHEM	50	Revise	1 st Read	PHYSICAL SCIENCES	CHEMISTRY	Cyclical		
Items 10&11 taken together. MSC to approve for a 2 nd read.								Carried	Jamieson/Mayer
12*	CO ED	101	Revise	1 st Read	BUSINESS ADMINISTRATION	COOPERATIVE EDUCATION	Cyclical	Carried	Zobayan/Conner-Gaten
Updated the description, SLOS, exit standards, etc. Gevork D.: Should ENGL 101 be added as a recommended prep with ESL 151? No, because ENGL 101 is a higher level than ESL 151								Carried	Zobayan/Paransky
13*	CS/IS	100	Revise	1 st Read	BUSINESS ADMINISTRATION	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical	Carried	Paransky/Sparfeld
14*	CS/IS	135	Revise	1 st Read	BUSINESS ADMINISTRATION	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical		

15*	CS/IS	165	Revise	1 st Read	BUSINESS ADMINISTRATION	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical		
16*	CS/IS	260	Revise	1 st Read	BUSINESS ADMINISTRATION	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical		
Items 13-16 taken together. MSC to approve for a 2 nd read.								Carried	Paransky/Mayer
17*	CS/IS	49	Revise	1 st Read	BUSINESS ADMINISTRATION	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical	Carried	Paransky/Sparfeld
The new standard language still needs to be added.									
18*	ESL	91	Create	1 st Read	NONCREDIT ENGLISH AS A SECOND LANGUAGE	NONCREDIT ENGLISH AS A SECOND LANGUAGE	Create	Carried	Mayer/Sparfeld
19*	ESL	155	Revise	1 st Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Substantial	Carried	Vera/Paransky
Made updates needed to get it approved for IGETC 1C. MSC to approve for a 2 nd read.								Carried	Vera/Mayer
20*	MATH	136H	Revise	1 st Read	MATHEMATICS	MATHEMATICS	Substantial	Carried	Demirchyan/Conner- Gaten
Jolie M. thought it was missing the necessary honors enhanced language but reviewed it and confirmed it has the language the other math honors classes use. MSC for a 2 nd read.								Carried	Demirchyan/Mayer
21*	NUTR	114	Revise	1 st Read	TECHNOLOGY AND AVIATION	NUTRITION	Cyclical	Carried	Herwerth/Sparfeld
22*	NUTR	118	Revise	1 st Read	TECHNOLOGY AND AVIATION	NUTRITION	Cyclical		
23*	NUTR	125	Revise	1 st Read	TECHNOLOGY AND AVIATION	NUTRITION	Cyclical		
24*	NUTR	201	Revise	1 st Read	TECHNOLOGY AND AVIATION	NUTRITION	Cyclical		
25*	NUTR	50	Revise	1 st Read	TECHNOLOGY AND AVIATION	NUTRITION	Cyclical		
Items 12-25 taken together. NUTR 114 is now a coreq or prereq for 118. Aisha C.: 50 needs textbook language added in eLumen. MSC to approve for a 2 nd read.								Carried	Herwerth/Calerone

26*	SOC S	101	Revise	1 st Read	TECHNOLOGY AND AVIATION	NUTRITION	Cyclical	Carried	Stonis/Conner- Gaten
27*	SPAN	131	Revise	1 st Read	LANGUAGE ARTS	SPANISH	Cyclical	Carried	Garagliano/Dudley
	Updated units and textbook. SPAN 102 is now a pre-req. MSC to approve a 2 nd read.							Carried	Garagliano/Conner- Gaten
	MSC to approve advisories.							Carried	Garagliano/Mayer
28*	T ART	113	Create	1 st Read	VISUAL AND PERFORMING ARTS	THEATRE ARTS	Create	Tabled	Mayer/Calderone
	Tobin: Should be cross listed with ENGL 113. Also, department wants to change prefix to THTR. David Y. advised that all historical info will be lost if they do this. Nancy T. also reminded them that every T ART course would have to come through at once and all programs with any theatre class will also have to come through. MSC to table for now.								
	Only Reads (Nonsubstantial)								
	Tech/Info Items								
	None								
	Archive								
29	KIN	158	Archive	OnlyR	KINESIOLOGY	KINESIOLOGY	Archive	Carried	Calderone/Paransky
	Programs								
	2nd Reads								
30	ESL	Advanced ESL and Pathway to Business, Entrepreneurship and Management Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create	Carried	Vera/Mayer
31	ESL	Advanced ESL and Pathway to Health, Wellness and Public Safety Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create		

32	ESL	Advanced ESL and Pathway to Industrial Technology and Aviation Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create		
33	ESL	Advanced ESL and Pathway to Language and Communication Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create		
34	ESL	Advanced ESL and Pathway to People, Power, and Perspective Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create		
35	ESL	Advanced ESL and Pathway to STEM Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create		
36	ESL	Advanced ESL and Pathway to Visual and Performing Arts Certificate	Create	2 nd Read	ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE	Create		
Items 30-36 taken together. Paul V. will update the titles again based on feedback from the committee.									
1st Reads									
37*	ARTH	Art History AA-T	Revise	1 st Read	VISUAL AND PERFORMING ARTS	ART HISTORY	Cyclical	Carried	Sparfeld/Paransky
38*	ARTH	Visual Arts: Art History (AA)	Revise	1 st Read	VISUAL AND PERFORMING ARTS	ART HISTORY	Cyclical		
Items 37 & 38 taken together. MSC to approve for a 2 nd read.								Carried	Sparfeld/Mayer
39*	CS/IS	Cloud Computing (Certificate)	Revise	1 st Read	BUSINESS ADMINISTRATION	COMPUTER SCIENCE/INFORMATION SYSTEMS	Cyclical	Tabled	Paransky/Vera
40*	EMS	Paramedic (Certificate)	Create	1 st Read	HEALTH SCIENCES	EMERGENCY MEDICAL SERVICES	Create	Carried	Dudley/Calderone

	EMS 246 units updated from 3.5 to 4.0								
41*	HLTH	Public Health AS-T	Create	1 st Read	KINESIOLOGY	HEALTH	Create	Carried	Calderone/Dudley
	Erin C. changed the TOP code, but Nancy T. advised that the AS-T has to keep the CE TOP code, putting it on a 2-year cycle.								

Please note the list of CORs needing updates in 2023-2024, which was included in the agenda.

Adjournment

The meeting was adjourned at 3:49 pm.

Next C&I Committee Meeting: April 10; 2-4pm, SG137

Minutes recorded and transcribed by Sarah White