

Glendale Community College
Curriculum & Instruction Committee
Minutes

Wednesday, September 13, 2023; 2:00 p.m., AD 217

Present (Voting Members): Francien Rohrbacher (Co-Chair), Bridget Bershada, Erin Calderone, Aisha Conner-Gaten, Catherine Dudley, Lourdes Girardi (proxy for Reut Cohen Schorr), Chris Herwerth, Corey Jamieson, Kohar Kesian, Paul Mayer, Suzanne Palermo, Vladimir Paransky, Joanna Parypinski, Kim Perner, Karoline Rostamiani, Tobin Sparfeld, Michelle Stonis, Paul Vera, Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Alexandra Evans, Jolie Morris, Freddy Saucedo, Nancy Traynor, Terrence Yu

Absent (Voting Members): Michael Ritterbrown, Reut Cohen Schorr

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:05 p.m.

Approval of Minutes

MSC (Sparfeld/Dudley) to approve the minutes of June 14, 2023 Curriculum & Instruction Committee.

I. Announcements

Welcome Michelle Stonis, new Social Science rep, and a big thank you to Beth Kronbeck for her years of service to C&I.

Approved Distance Education (DE) Addenda: None

C&I Committee will resume meeting in-person on October 11, 2023. The District and its legal counsel have advised us that, because C&I is a subcommittee of the Academic Senate, we have to comply with the Brown Act since Covid-19 emergency provisions were lifted by the State in the Spring. Out of deference to committee members who may need to assign a proxy or to make personal arrangements, the meeting on September 27 will be held over Zoom.

II. Ongoing Business

Preliminary Review Deadlines for New and Cyclical CORs and Programs

Fall 2023: September 11 and October 6 (final deadline for Fall semester)

Spring 2024: January 16, February 13 (for inclusion in the catalog), March 7, and April 3 (final deadline for Spring semester)

The role of C&I in promoting DEIA at GCC. Francien and Alexandra facilitated a three-day Curriculum Intensive this past summer, which was attended by faculty and students. Students provided feedback on our course outlines (catalog description, course content, etc). We intend to continue the conversation and incorporate both faculty and student feedback in curriculum work. We plan to have more curriculum intensive workshops in the Winter and Summer. (New ACCJC Standard 2.8)

In the Fall, Francien will host a workshop on “DEIA and Curriculum: Where/How Do I Start?” Details to follow. Michelle has agreed to lead a workshop on “Trauma Informed Curriculum;” details to follow. If you are interested in hosting or co-hosting a workshop, please let Francien know.

eLumen Updates. There were still a few glitches, which Nancy and Francien discovered during Prelim, and Tech reviews. They communicated these to Bob Zemlin at eLumen. Nancy’s current major undertaking is migrating the programs. She created training videos for the committee and they have been uploaded to the C&I webpage. A flow chart outlining the options and cyclical review process of programs was available at the meeting.

III. New Business

Articulation (Bershad). Bridget emailed the 2023-2024 Articulation Timeline prior to the meeting. Please be mindful of the new course proposal deadlines so Bridget could submit for articulation on time. Effective 2025-2026 Cal-GETC (California General Education Transfer Curriculum), the singular general education pathway for community colleges, will replace CSU GE Breadth. If you have any questions or concerns, please contact Bridget. (New ACCJC Standard 2.5)

Curriculum Institute 2023 Takeaways. C&I Committee members who attended the Academic Senate Curriculum Institute in July reported briefly on workshop takeaways: DEIA and Curriculum, the Brown Act, AB 1111, AB 928, AB 1705, Trauma-Informed Teaching and Pedagogy, Ethnic Studies, and Credit for Prior Learning and Work Experience.

What is our role as a committee? Francien led a discussion on what it means to be a member of C&I: the different roles which each rep plays as division liaison, curriculum resource; approving curriculum versus improving curriculum to make it more student-centered; reimagining curriculum so that the tone and vocabulary are student friendly; and balancing state requirements with the need to be more student-focused. (New ACCJC Standard 2.8)

IV. Curriculum Action Items (New ACCJC Standards 2.1, 2.2, 2.9)

Items with (*) need to be reviewed. Items with (%) have new or revised advisories	Proposal Name	Type	Action	Stage	Division	Department	Level Change	Motion	First/Second
	2nd Reads								
1	MATH 90	COURSE	Revise	1st Read	MATHEMATICS	MATHEMATICS	Substantial Change	Carried	Palermo/Sparfeld
2	MATH 90+	COURSE	Revise	1st Read	MATHEMATICS	MATHEMATICS	Substantial Change		
	Palermo: Changed catalog statements, updated prereqs (deleted MATH 15-archived, added ABSE 121), and SLOs.								
	Items 1 and 2 were taken together.								
	1st Reads								
	CS/IS 212	COURSE	Revise	1st Read		COMPUTER SCIENCE/ INFORMATION SYSTEMS	Substantial Change	Carried	Paransky/Sparfeld
	Paransky: Added lab component to 3-unit course.								

Traynor will fix out-of-class hours in eLumen.									
Only Reads (Nonsubstantial)									
4	ITAL 48	COURSE	Revise	OnlyR	LANGUAGE ARTS	ITALIAN	Nonsubstantial	Carried	Girardi/Paransky
5	ITAL 49	COURSE	Revise	OnlyR	LANGUAGE ARTS	ITALIAN	Nonsubstantial		
6	SPAN 115	COURSE	Revise	OnlyR	LANGUAGE ARTS	SPANISH	Nonsubstantial		
7	SPAN 124H	COURSE	Revise	OnlyR	LANGUAGE ARTS	SPANISH	Nonsubstantial		
Girardi: SPAN 115 recalculated course hours, revised language in catalog statement to gender neutral. SPAN 124H changed language in catalog description; deleted "masterpieces" in course title, more inclusive. ITAL 48 changed student contact hours.									
Traynor will change ITAL 48 and ITAL 49 catalog description to reflect revised standard language.									
MSC to approve Items 4, 5, 6, and 7 for Second Read.								Carried	Girardi/Paransky
Items 4, 5, 6, and 7 were taken together.									
Tech/Info Items									
None									
Archive									
8	MATH 144	COURSE	Archive	OnlyR	MATHEMATICS	MATHEMATICS	Archive		

Please note the list of CORs needing updates in 2023-2024. It was included in the Agenda.

V. Adjournment

The meeting was adjourned at 4:02 p.m.

Next C&I Committee Meeting: September 27, 2023; 2-4 p.m. via Zoom

Minutes recorded and transcribed by Nonah Maffit